

# NOTICE INVITING TENDER

A sealed tenders is invited for hiring of "Maruti Van" for official use of Tripura State Computerisation Agency (A Society of Directorate of Information Technology), ITI Road, Indranagar

## Format for quoting rate is given below:-

Sl. No	Name of work	Rate for detention per day in Rs.( In Figures & Words)	Rate per Km in Rs. (in Figures & Words)
1	2	3	4
	Hiring of "Maruti Van (OMNI)" for Office use.		

## Terms & Conditions:-

- 1 Vehicle owner should be shown valid permit of the vehicle
- 2 The bidder must submit Valid Insurance, Pollution Under Control, Registration & Driving Liscence etc. along with the tender
- 3 Rate should be quoted only as per format mentioned above
- 4 Only the owner of the vehicle, can participate, in the tender
- 5 The vehicle should not be older than 01-06-15
- 6 EMD for ₹ 2,000/- in the form of DD drawn in favour of Member Secretary, TSCA is to be submitted along with the tender
- 7 Last date of dropping of tender is 20-06-2016 up to (3.00 PM) in the office of the Directorate of Information Technology, Govt of Tripura, ITI Road, Indranagar, Agartala, if required, Tripura State Computerisation Agency (A Society of Directorate of Information Technology) may extend the last date
- 8 Date of Opening 20-06-2016 at 4.00 PM at Directorate of Information Technology, if required, Tripura State Computerisation Agency (A Society of Directorate of Information Technology) may alter date for opening of the tender
- 9 Interested bidders, their representative may remain present during opening of the tender
- 10 No tender will be received or accepted after the due date and time as mentioned above.
- 11 Tender should be dropped in the specific box provided in the office chamber of the undersigned
- 12 Overtime would be paid as per the Government approved rate
- 13 The vehicle should in absolutely good running conditions.
- 14 The vehicle will be normally engaged in Government working days but if required, Directorate of Information Technology may engage the vehicle on holidays also.
- 15 The vehicle will have to run in all weather and on all kinds of roads in plain and hill areas.
- 16 The vehicles should be kept in the office of the Directorate of IT, Indranagar during off days/period also.
- 17 The vehicle must be fitted with kilometer reading meter in good condition.
- 18 The running maintenance and repairing of the vehicle should be done by the owner at his own cost and risk.
- 19 If the vehicle remains off on the road for more then two hours the owner of the vehicle have to arrange another vehicle at his own cost and risk failing which Directorate of Information Technology may have arrange another vehicle at the cost of the owner of the contracted vehicle.
- 20 In case of failure of placement of the vehicle on any day(s) by the owner, Directorate of Information Technology may hire another vehicle for the day(s) / period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
- 21 A log book in the Government prescribed form will have to be maintained with the vehicle in which the day to day journey will be recorded. A copy of the said log book should be submitted along with the bill for payment.
- 22 All expenditures of the driver including their pay etc. will have to borne by the owner of the vehicle.
- 23 The vehicle if required will have to halt any place/station for one or more days and no extra payment will be made for that.
- 24 Cost of fuel /lubricants etc. of the vehicle and payment of driver of the vehicle will have to be borne by the owner of the vehicle.
- 25 VAT & Income Tax as per rate will be deducted from monthly bill.
- 26 Tripura State Computerisation Agency has the right to terminate the contract by giving 15 days notice.
- 27 Normilisation of commercial bid will be done considering average 72 Km per day running (i.e. detention + Km rate x 72)

Member Secretary  
Tripura State Computerisation Agency