

TRIPURA STATE COMPUTERIZATION AGENCY

(A Society of Directorate of Information Technology, Government of Tripura)

ITI Road, Indranagar, Agartala – 799 006

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the Tripura State Computerisation Agency (A Society of Directorate of Information Technology, Govt. of Tripura), ITI Road, Indranagar, Agartala-799006 for printing of multi-colour leaflet for “The Tripura IT/ITeS Start-up Scheme 2019”.

Sl. No.	Name of work	Quantity	Rate per leaflet (in Rs.)	Total (inclusive of all taxes in Rs.)
1	2	3	4	5
1.	Bothside printing of three fold multi-colour leaflet [Size: - Length – 30 .5 cm Breadth – 43 cm]	3000		

Terms & Condition: -

1. Rate should be quoted only as per format mentioned above.
2. Good quality glossy paper should be used (130 GSM or above) for printing.
3. Quantity specified above may increase or decrease according to need.
4. EMD of Rs. 3,000/- (three thousand) only in the form of Demand Draft drawn in favour of Directorate of Information Technology is to be submitted along with the quotation which will be converted into security deposit of successful bidder.
5. Last date of dropping of quotation is 4/7/2020 up to 2:00 PM in the Directorate of Information Technology, Govt. of Tripura, IT Bhavan, Indranagar, ITI Road, Agartala, Tripura (w).
6. No quotation will be received or accepted after due date and time as mentioned above.
7. Date of opening of quotation is 6/7/2020 at 3:00 PM at Directorate of Information Technology, Govt. of Tripura.
8. Interested bidders or their representative (only one person of a firm) may remain present during opening of the quotation.
9. The EMD amount will be forfeited on violation of any terms and conditions.
10. Bidders should provide copy of PAN card, GST registration, trade license etc. with the quotation.



(S. Das)

Member Secretary
Tripura State Computerization Agency