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D.O.NO.....

भारत सरकार  
GOVERNMENT OF INDIA  
संचार और सूचना प्रौद्योगिकी मंत्रालय  
MINISTRY OF COMMUNICATIONS AND IT  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग  
DEPARTMENT OF ELECTRONICS AND  
INFORMATION TECHNOLOGY

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नई दिल्ली / New Delhi-110003  
Website : www.deity.gov.in

दिनांक/Dated.....

18<sup>th</sup> November, 2015

**Sub: Inviting nominations for Skill Enhancement Programme (SEP) under the project "Preparing North East for Digital India" – Reg.**

Dear *Shri Yashpal Singh*

The Department of Electronics and Information Technology (DeitY), Ministry of Communication & Information Technology (MCIT), Government of India, has taken a bold initiative to prepare North East for Digital India implementation. Given the need for trained e-Governance professionals, the project intends to fill the skill gaps and build the overall capacities if in North East states.

2. The project "**Preparing North East for Digital India**" offers a wide range of training programmes in e-Governance domain for Government officers in North East states, who are actively involved in the implementation of e-Governance MMPs or other state-level e-Governance initiatives. The National e-Governance Division (**NeGD**), under DeitY, is implementing this project and the National Institute for Smart Government (**NISG**) is the executing agency for conducting these programmes. Various training programmes offered under this project are enclosed in the form of brochure as **Annexure I** for your reference.

3. The Skills Enhancement Programmes (SEP), one of the components of this project, is one such comprehensive programme designed to build the knowledge and skills of selected officers who are leading or are identified to lead **e-Governance Mission Mode Projects (MMPs)** under NeGP and other e-Governance projects in the North East states.

4. The Skill Enhancement Programmes are formulated under three categories:  
Leadership Skill Enhancement Programme (LSEP)– 1 week duration  
Champions Skill Enhancement Programme (CSEP) – 2 weeks' duration  
Executive Skill Enhancement Programme (ESEP) – 3 weeks' duration

5. The calendar dates for each of the above programme is attached as **Annexure II**. The first batch of the Leadership Skill Enhancement Programme (**LSEP**) from **14<sup>th</sup> Dec to 19<sup>th</sup> December, 2015**. LSEP is a one week programme, which will be conducted in Delhi. The training programme is completely funded by DeitY (**including the travel to the domestic training venue and back**). A brochure containing details of LSEP is enclosed as **Annexure III**.

6. You are requested to kindly nominate four to five officers who are involved in e-Governance project implementation at the level of Principal Secretary, Secretary, Commissioner, Joint Secretary from MMP related departments in your state for this programme, based on the criteria indicated in the programme brochure. Since, the number of participants for the programme is limited to 25, it is possible that one officer out of the two nominated would be selected for this programme.

7. Interested officers may send their nominations through online on **<http://trms.nisg.org>** only. The last date for receipt of the online nominations is **04<sup>th</sup> December, 2015**. Further programme details and contact persons' information are available in the programme brochure.

Warm regards,

Yours sincerely,



(Dr. Ajay Kumar)

Shri Yashpal Singh  
Chief Secretary  
Government of Tripura