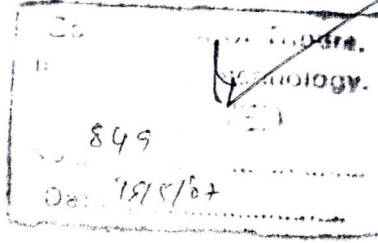


संख्या

No. \_\_\_\_\_

दिनांक

Date \_\_\_\_\_



Ref. No. : F 2(76)/2006-EGPMU

Date : 10-04-2007

Sub. : Provision of Administrative Expenses to State Designated Agencies (SDA) under the CSC Scheme.

Sir,

Department of Information Technology, Government of India has considered the issue of the "Provision of Administrative Expenses for the SDAs under the CSC Scheme for carrying out the following activities, as mentioned in the Guidelines for the CSC Scheme :

- a) Facilitate e-readiness of the State
- b) Provide policy, regulatory and other support at State level
- c) Coordinate, manage & monitor the receipt & utilization of financial support received from the State Government / Government of India
- d) Facilitate integration of the existing ICT enabled and other Government Schemes into the CSC Scheme.
- e) Help identify CSC locations
- f) Coordinate and facilitate interactions between the SCA and State Government Departments, District Administration for enabling delivery of Government services through CSCs, in an integrated manner.
- g) Coordinate and network with other concerned state level entities
- h) Select Service Centre Agencies (SCA) under the guidance of the High Level Committee / Apex Committee
- i) Facilitate training and capacity building
- j) Facilitate awareness campaigns

DE (D) STU  
F.18(12)/DIT/EG  
cc: TSCA PL

GOVERNMENT OF INDIA

संचार और सूचना प्रौद्योगिकी मंत्रालय

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

सूचना प्रौद्योगिकी विभाग

DEPARTMENT OF INFORMATION TECHNOLOGY

इलेक्ट्रॉनिक्स निकेतन

ELECTRONICS NIKETAN

6, सी.जी.ओ. कॉम्प्लेक्स / 6, C.G.O. COMPLEX

नई दिल्ली / NEW DELHI-110003

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- k) Facilitate the SWAN interface
- l) Logistics and administrative support such as term sheet, issuance of EoI, examination and approval of the RFP, selection of the SCA, issuance of LoI and signing of agreement

The DIT examined the above issue & has approved the requirement of administrative expenses needed by SDAs for hiring manpower on full time basis, setting up minimum infrastructure & bearing the cost of travel and logistics requirements for field visits for carrying out above activities and has decided to allow SDAs to incur and book 2% of the overall sanction of the scheme towards administrative expenses incurred for the CSC Scheme.

The SDA is accordingly advised to incur and book administrative expenses limited to 2% of the overall sanction (GoI & State Share) of the Scheme. For the purpose of Utilization Certificate it may be noted that booking of administrative expenses as above would be a part of the utilization of the DIT share plus interest as accrued from time to time in the bank account being operated by the SDA for this purpose.

Thanking you,

Yours Sincerely,

  
(S. Abbasi)  
Director

1. All State Designated Agencies of the CSC Scheme
2. CEO (CSC), IL & FS (NLSA for CSC)