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GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION TECHNOLOGY

ITI Road, Indranagar, Agartala – 799 006

SHORT NOTICE INVITING QUOTATION

The Directorate of Information Technology, Government of Tripura, invites sealed quotations from reputed and experienced printing firms/agencies for printing 300 copies of Booklet on Tripura Startup Policy, 2024.

Sl. No	Name of the items	Quantity	Rate	GST	Amount in inclusive of tax
	Printing of 300 copies of Booklet on Tripura Startup Policy, 2024.	300			

Scope of Work:

- Printing of 300 copies of Booklet on Tripura Startup Policy, 2024.
- The booklet must be printed in full color with high-quality paper and binding.
- Size and layout of the booklet: [A5].
- Number of pages: [maximum upto 30 pages].
- The booklet must include the official Tripura Startup Policy, 2024, in clear, readable format with appropriate graphics, images, and other essential elements.

Terms and Conditions:

1. The quotation should include the rate per booklet along with taxes, delivery charges, and any other applicable charges if any.
2. The selected vendor will be required to submit a sample copy for approval before proceeding with bulk printing.
3. The payment will be made after successful delivery and verification of the printed booklets.
4. The Directorate of Information Technology reserves the right to accept or reject any quotation without assigning any reason.
5. Last date of submission of rate quotation is on or before **14:00 hours of 21/01/2025** along with following documents.
6. Bidders should submit GSTN registration no./ PAN Card.

Submission of Quotation:

- The sealed envelope containing the quotation must be addressed to:
Director
Directorate of Information Technology,
IT Bhavan, ITI Road Indranagar, Agartala
Government of Tripura.

Director, IT
Govt. of Tripura