

Tel: 0381 – 235 5751  
e-mail: itdept-tr@nic.in

**GOVERNMENT OF TRIPURA**  
**DIRECTORATE OF INFORMATION TECHNOLOGY**

ITI Road, Indranagar, Agartala – 799006

October, 2024

**Short Notice Inviting Quotation**

Rate Quotations are invited from vendors/ agencies for supply of High-Speed Scanner for office use. Details are listed below: -

No.	Required Items	Qty Required	Rate (in Rs.)	GST @ percentage	Total (in Rs.)
1	High Speed Scanner	1			
	Scanner type		A4/Legal sheet-fed, duplex color scanner		
	Sensor		Dual CIS (Contact Image Sensor)		
	Light Source		LED (RGB)		
	Optical Resolution		600 x 600 dpi or better		
	Output Resolution		75 – 1200 dpi or better		
	Min. Document Size		Postcard, A4, Legal, A5, A6, B5, B6, B4, Envelope, PL Card		
	Max. Document Size		Max. Document Size: A4, Legal		
	Supported Paper Weight		Weight 40 to 210 g/m2 or better		
	ADF Capacity		ADF Capacity 50 sheets or more		
	Output file format		JPEG, TIFF, PDF, BMP, PNG, DOCX, XLSX, PPTX		
	Scanning Speeds		Minimum 40 ppm or more		
	Daily Scan Volume		6000 pages / day		
	Connectivity		USB.2.0/USB.3.0		
	Supported Platforms		Windows XP, Vista, Windows 7, 8, 8.1, 10,11, Mac OS		
	Bundled Software		OEM provided software and drivers		
	Onsite Warranty		3 years or higher.		
<b>Total amount (in Rs.)</b>					

**Terms & Conditions**

- Interested vendor/ agencies may submit their rate quotations specifying taxes etc.
- Last date of submission of rate quotation is on or before 14:00 hours of 08/11/2024 along with following documents.
- GSTN registration no.

4. Copy of PAN Card.
5. Copy of Trade license.
6. DIT reserves the right to accept or reject, in full or in part, any or all the offers without assigning any reason whatsoever. DIT does not bind itself to accept the lowest or any bid and reserves the right to reject all or any bid or cancel the NIQ without assigning any reason whatsoever. DIT also has the right to re-issue the NIQ without the vendor having the right to object to such re-issue.

(Jeya Ragul Geshan B, IFS)  
Director, IT  
Govt. of Tripura