

BMS Legacy Data Manual

USER MANUAL FOR BENEFICIARY MANAGEMENT SYSTEM
LEGACY DATA APPLICATION

Prepared by Directorate of Information Technology
GOVERNMENT OF TRIPURA

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BMS Legacy Data Manual

Test / UAT URL: <https://bmsuat.trsc.nic.in/bmslegacydata>

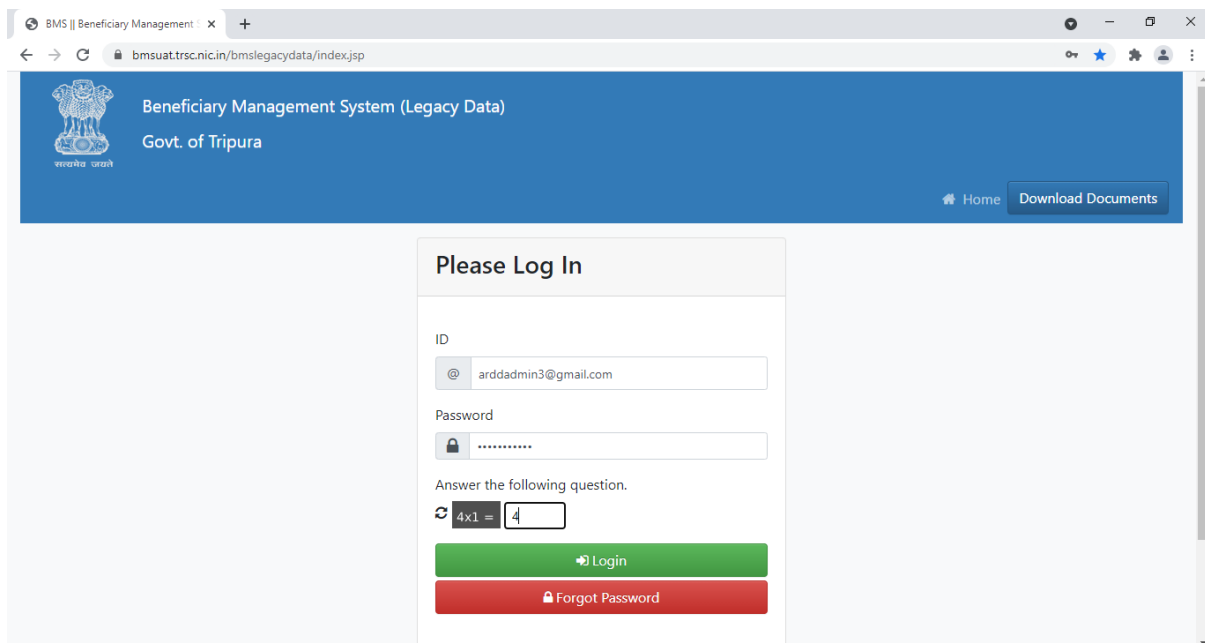
Live / Production URL: <https://bms.tripura.gov.in/bmslegacydata>

1. User Creation

There are 2 types of users in BMS Legacy application viz. Departmental Admin / Approver and Uploader. Department admin / approver will be created by DIT / NIC. Department shall request for approver user creation with below mentioned information.

1. Name
2. Designation
3. Email ID
4. Mobile No.
5. Schemes to be assigned

Approver shall create uploaders for legacy data uploading. User ID will be email id or mobile no. used while user creation.

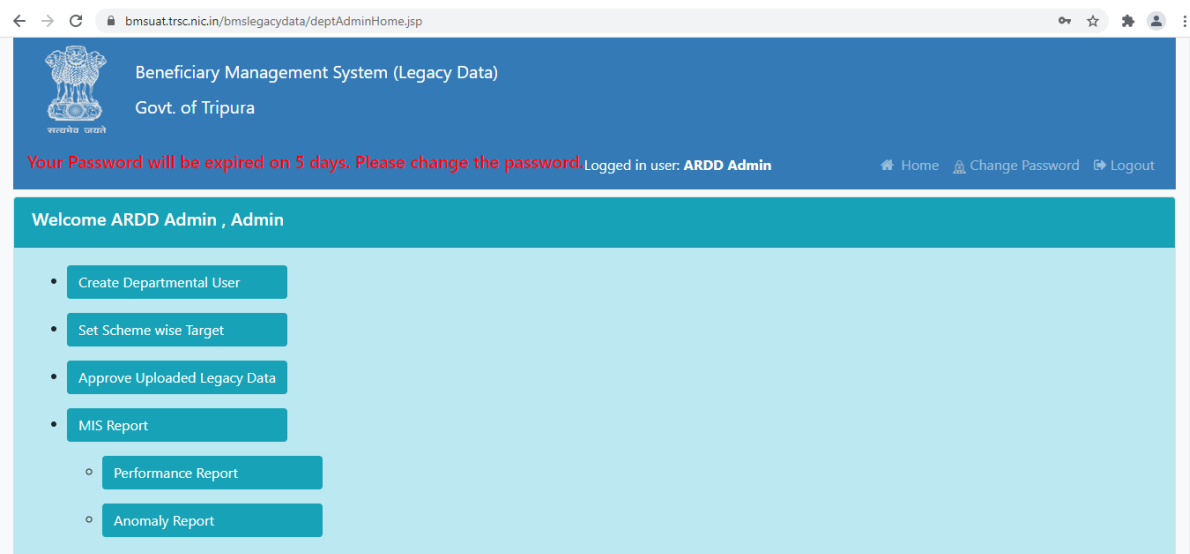


The screenshot displays the login interface of the Beneficiary Management System (Legacy Data) for the Government of Tripura. The page features a blue header with the system name and logo. The main content area is titled "Please Log In" and includes a form with the following elements:

- ID:** A text input field containing the email address "arddadmin3@gmail.com".
- Password:** A password input field with a lock icon and masked characters ".....".
- Security Question:** A section titled "Answer the following question." with a CAPTCHA image showing "4x1 = 4" and a corresponding input field containing the number "4".
- Buttons:** A green "Login" button and a red "Forgot Password" button.

2. Approver Login

1.1 Home Screen

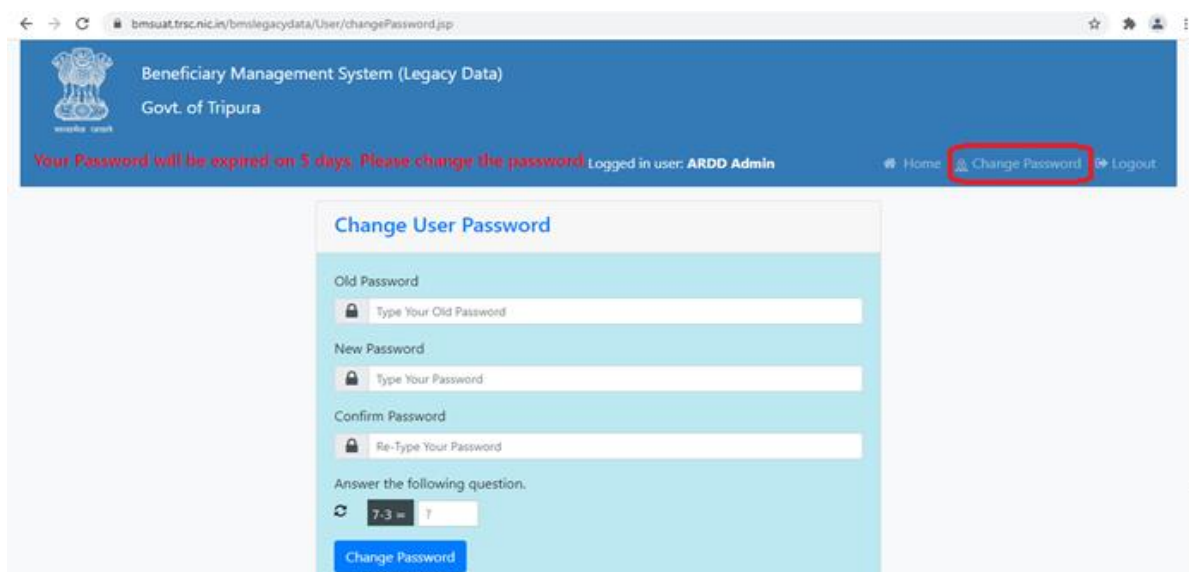


Menus on home page are, -

1. **Create Departmental User** – to create uploaders under the logged in approver.
2. **Set Scheme wise Target** – to assign scheme and financial year wise target for an uploader.
3. **Approve Uploaded Legacy Data** – to decide on uploaded data. This will be covered in detail later.
4. **MIS Report**
 - a. Performance Report – to monitor uploader wise performance i.e., target vs uploads.
 - b. Anomaly Report – to see the verified and approved data which were not 100% match.

1.2 Change Password:

Users must change their default password within 7 days of user creation. Otherwise, the user will be deactivated and will not be able to login.



1.3 Create Departmental User:

Approver shall create users for uploading from the below screen. Note: - email id and mobile no. are unique so duplicate will not be accepted.

Your Password will be expired on 5 days: Please change the password. Logged in user: ARDD Admin

Create Department User

First Name :* **Middle Name :** **Last Name :***

Email :* **Mobile :***

Department Name :* **Designation :***

Level:

District

District is optional and can be kept blank, if not required. System will show a success message when the user is created successfully.

Govt. of Tripura

Your Password will be expired on 5 days: Please change the password. Logged in user: ARDD Admin

Registration done, User Created Successfully.
Credentials have been sent to the registered mobile no and email ID through sms and email.

Create Department User

First Name :* **Middle Name :** **Last Name :***

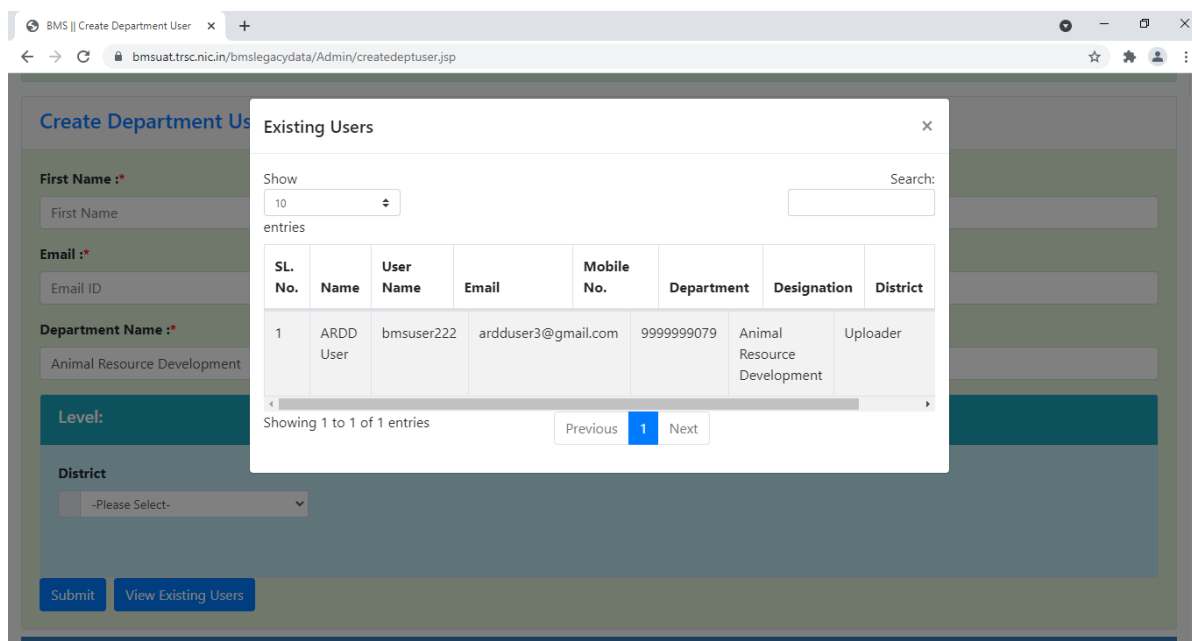
Email :* **Mobile :***

Department Name :* **Designation :***

Level:

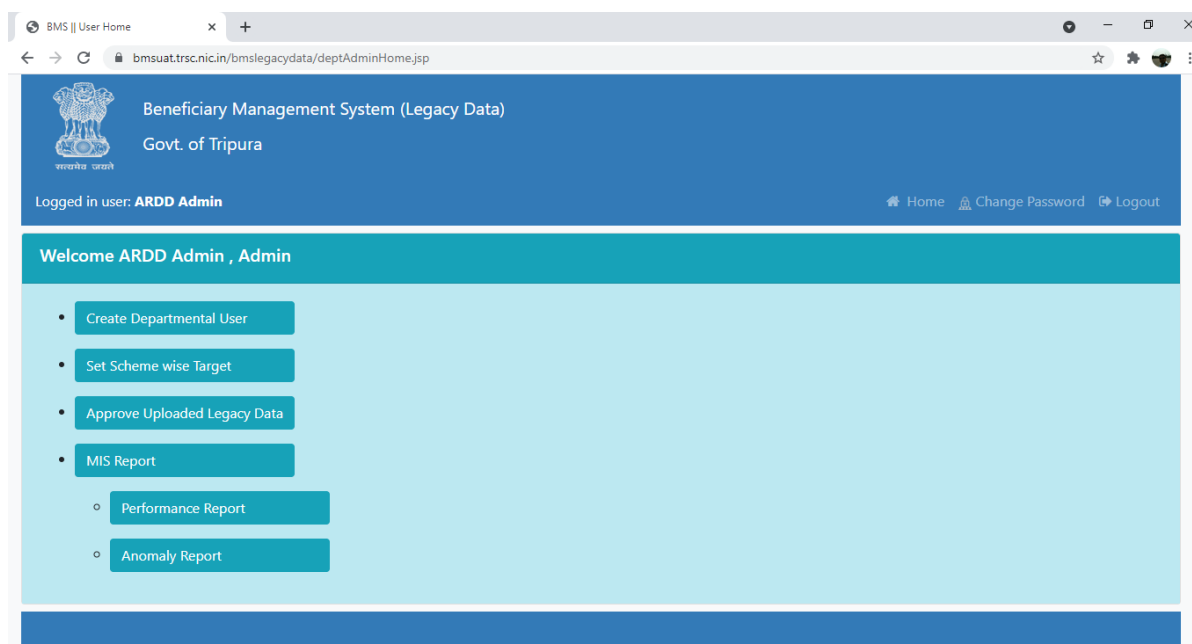
District

Already created users can be viewed from “View Existing Users”.

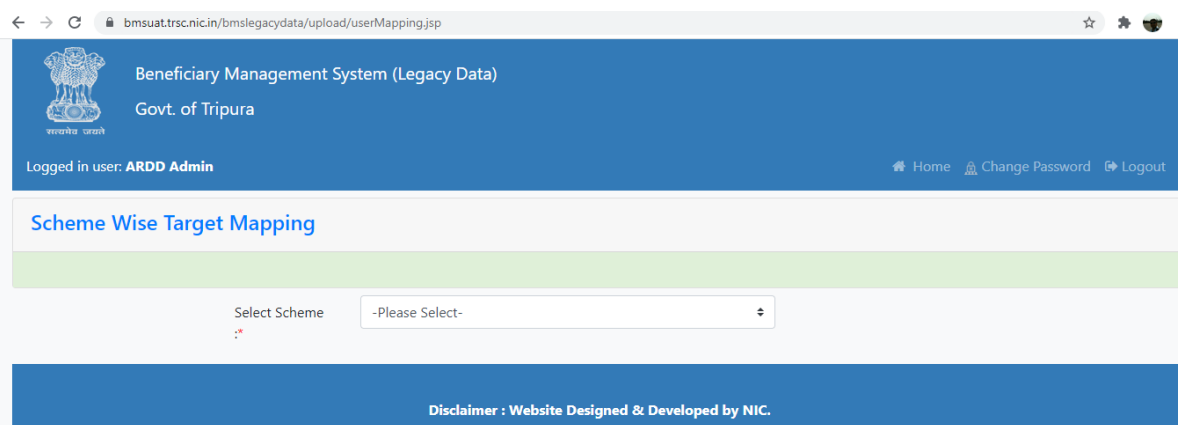


1.4 Set Scheme Wise Target:

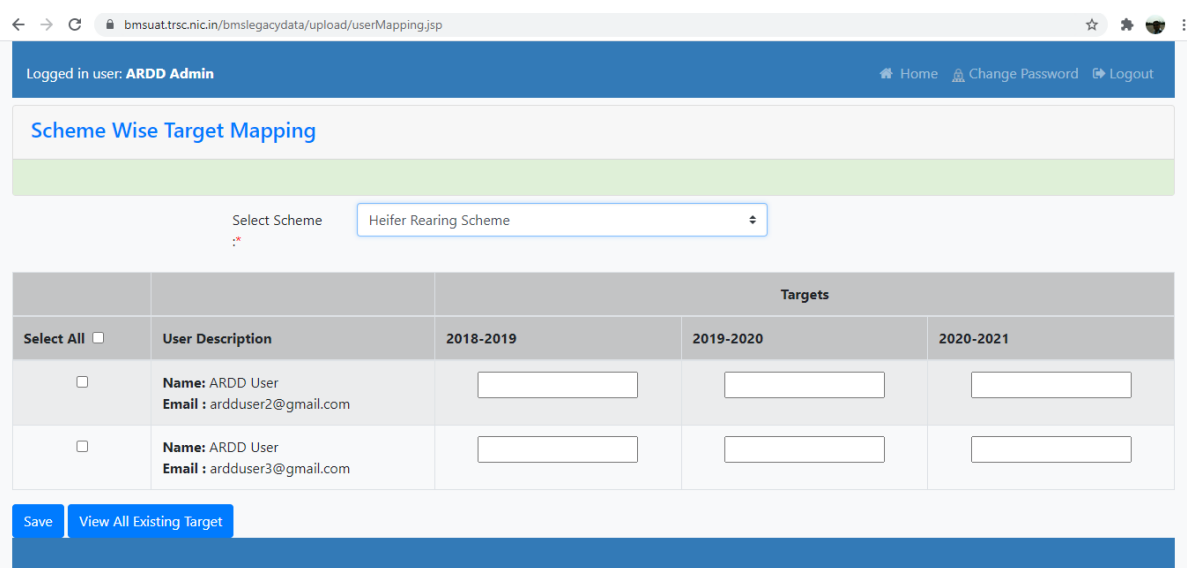
Once users are created, approver shall set scheme wise target for the users. If not done, users cannot upload data. This is the second menu on home page.



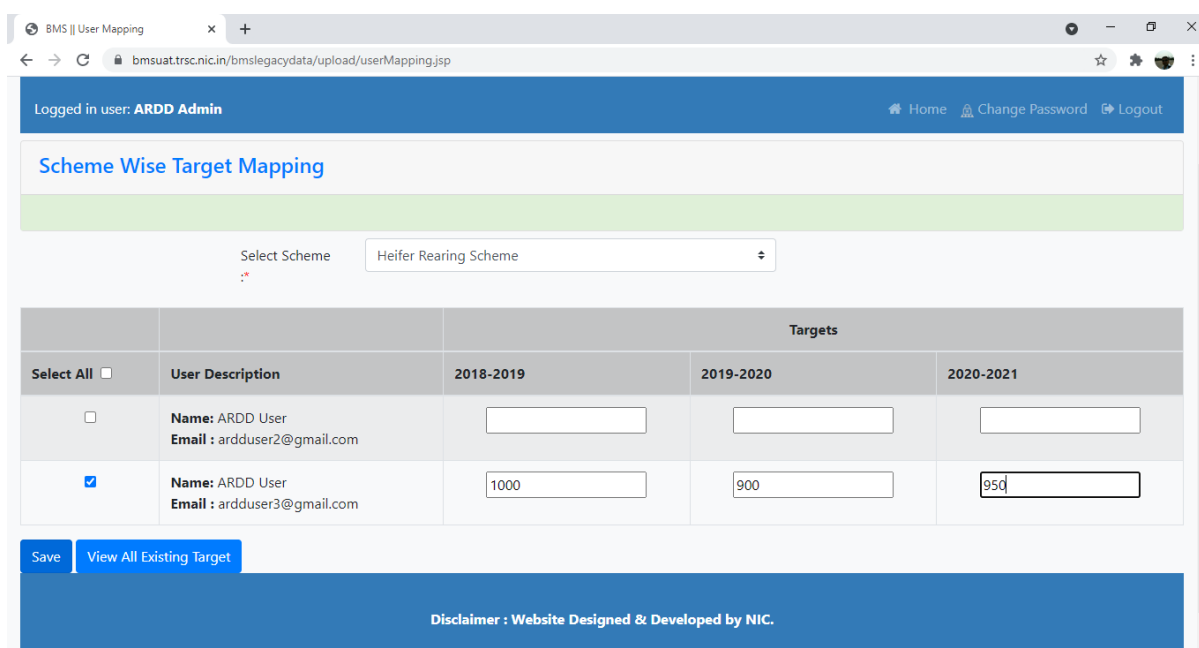
Approver needs to select a scheme first.



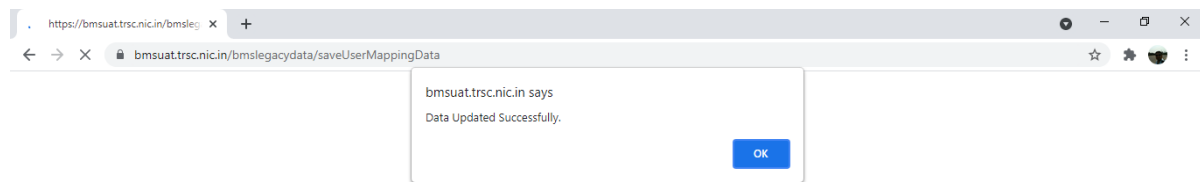
On selection of a scheme, the list of created uploaders will be displayed.



To assign target to an uploader, select the uploader, put financial year wise target value and click on Save.

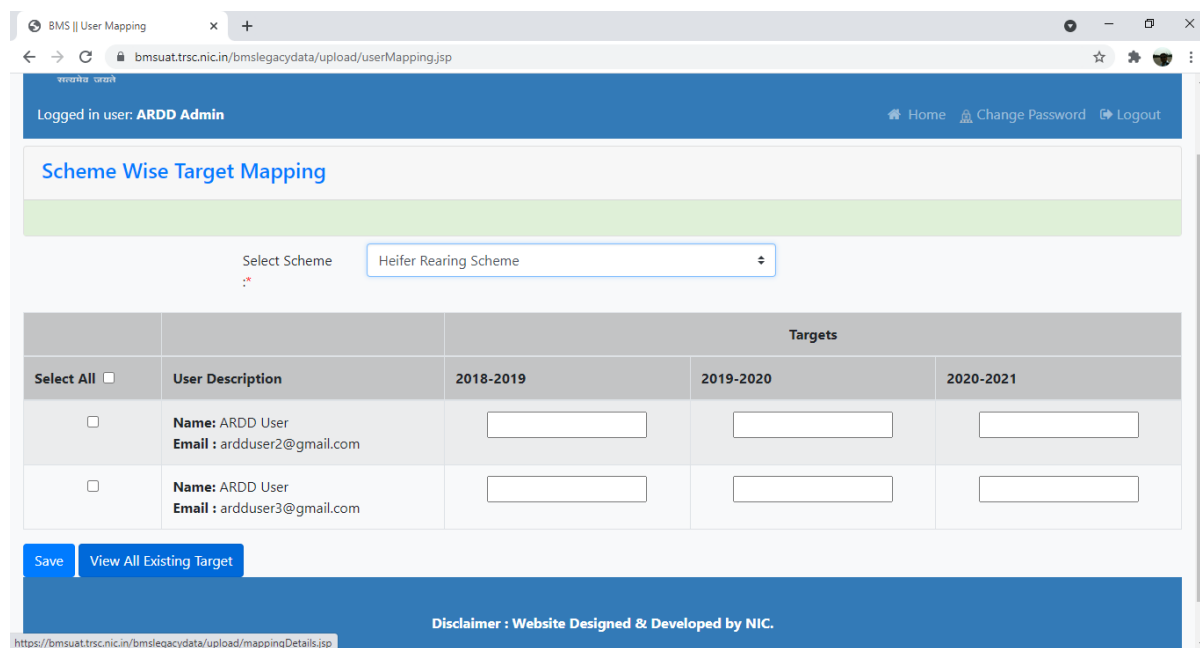
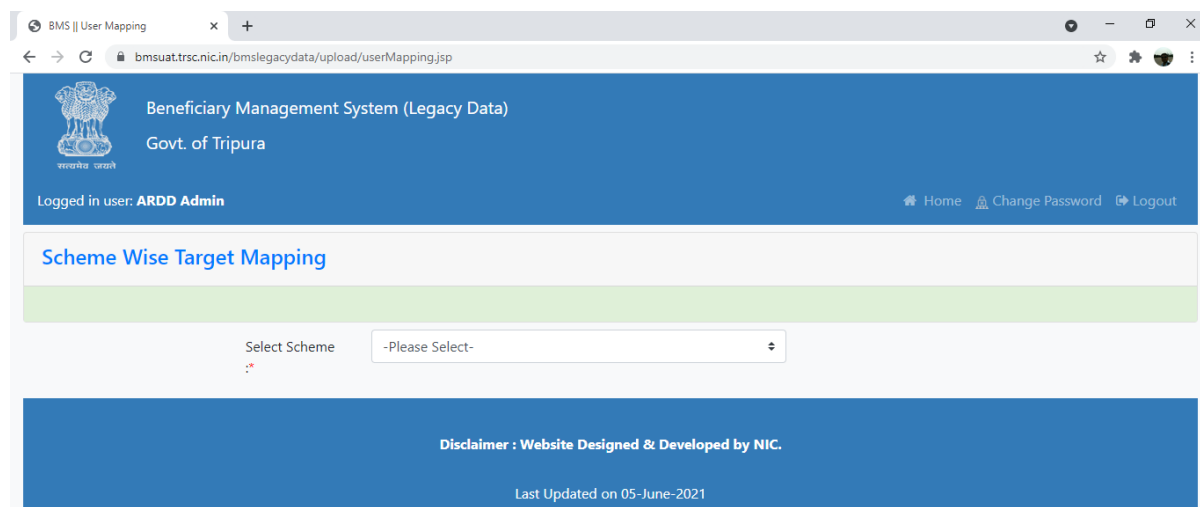


System will show a success message. Click on OK.

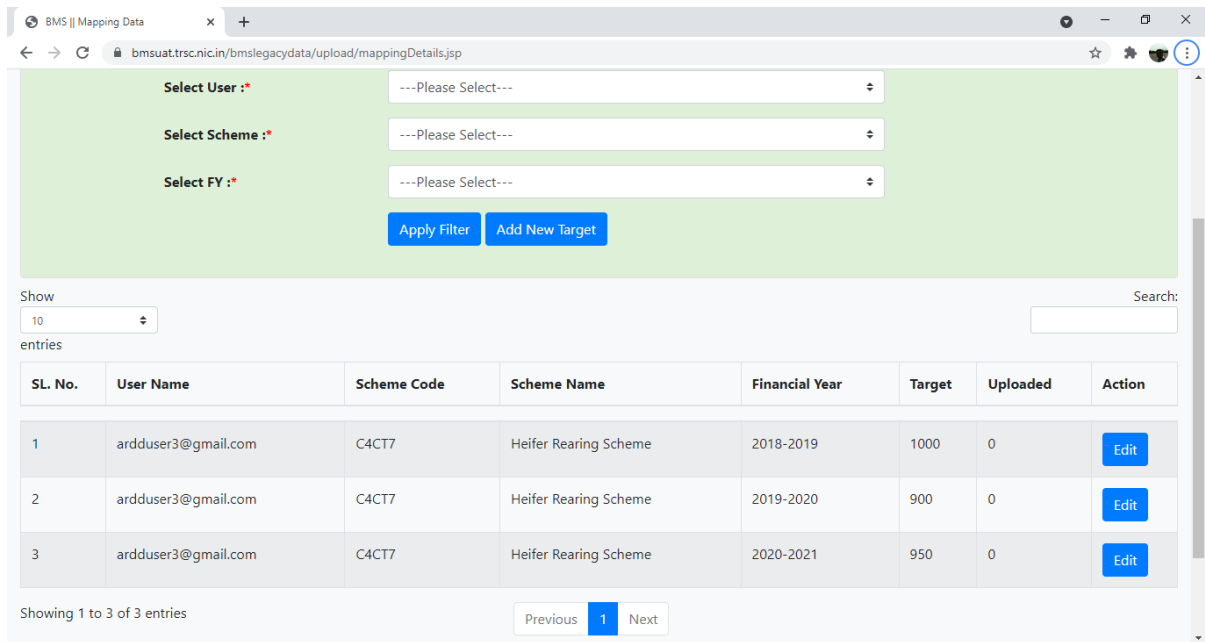


1.5 Update Target

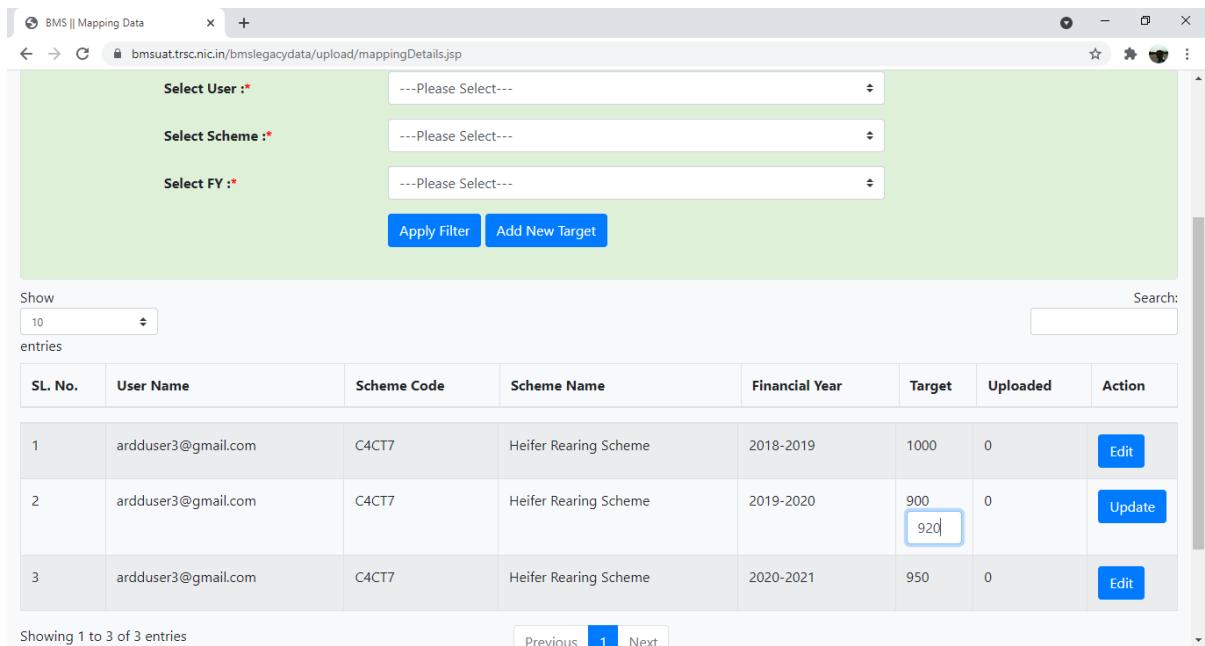
To see the already set target for a user, select the scheme again.



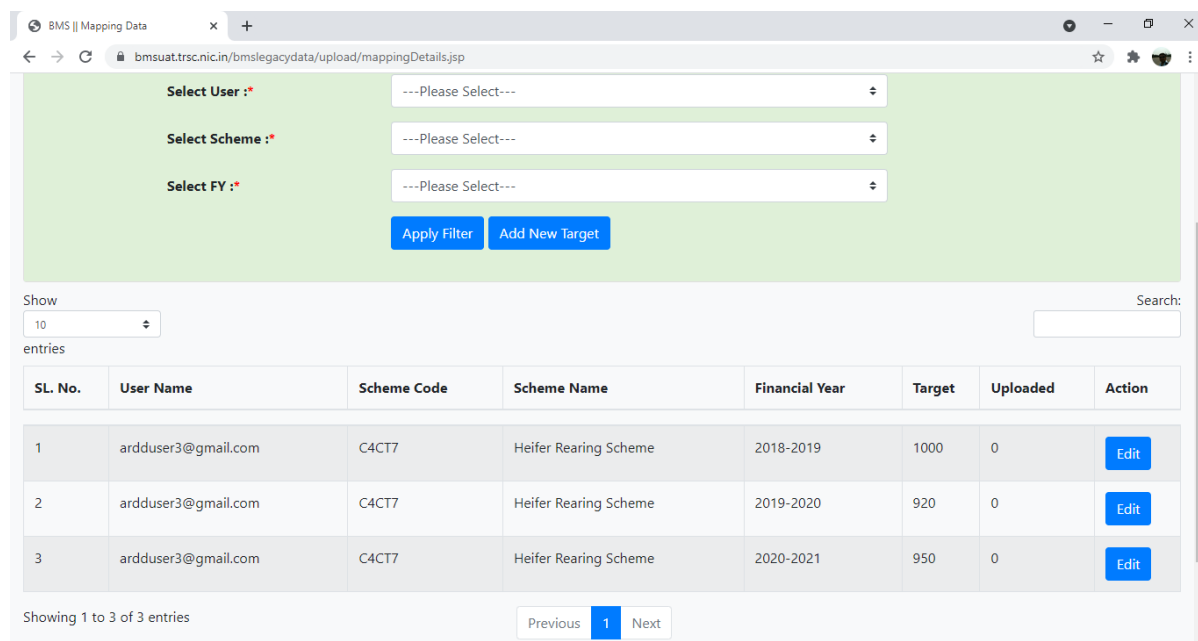
Click on View All Existing Target button.



To update the target, click on Edit button on right.



Put the revised target value and click on Update.

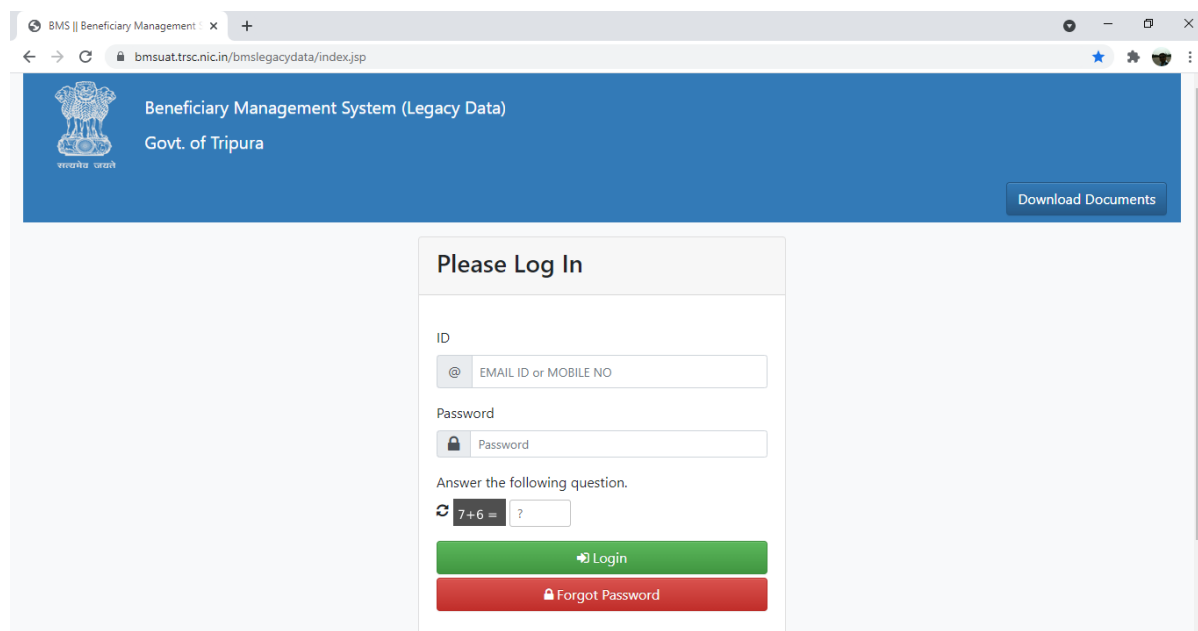


Once target is assigned, the uploader will be able to upload the legacy data.

NOTE: - For legacy data, target is nothing but the achievement. Departments should know the no. of beneficiaries to whom the benefits were given in previous years.

3. Legacy Data Preparation

On home page at right top corner there is a tab named “Download Documents”.



Click on Download Documents tab to download the template for legacy data preparation. This will open the official website of Directorate of Information Technology.

- Do not put space or special character in between Aadhaar, Ration Card No. and Amount. All these 3 shall be in number format only.

Aadhaar No. example

- 478558426589 – Valid
- 47855842658 – Invalid
- 4785584265890 - Invalid
- 4785 5842 6589 – Invalid
- 4785-5842-6589 - Invalid

Valid RC No. example

- 160047853214 – Valid
- 1600478532 - Invalid
- 1600478532140125 – Invalid
- 160047853214/123 – Invalid
- E1600/489494994 – Invalid

Valid Amount example

- 1000 – Valid
- Rs. 1000 – Invalid
- Rs. 1000/- - Invalid
- 1000/- - Invalid
- 11,000 - Invalid

- System checks for valid Aadhaar number i.e., whether it is 12 digit number or not. RC No. is also 12 digit no. in RC database. System will accept only 12 digit valid Aadhaar and RC No.
- The address section is optional. But if filled up, there are validations for District, Sub-Division and Block / MC. The downloaded Address Master for Legacy Data shall be referred for naming convention of District, Sub-Division and Block/MC as shown below. E.g., Amarpur NP is a wrong entry; correct entry is Amarpur Nagar Panchayat as per the address master. GP/VC/Ward doesn't have any validation.

District	Sub-Division	Block / MC
Dhalai	Ambassa	Ambassa
Dhalai	Ambassa	Ambassa Municipal Council
Dhalai	Ambassa	Ganganagar
Dhalai	Gandacherra	Dumburnagar
Dhalai	Gandacherra	Raishyabari
Dhalai	Kamalpur	Durga Chowmuhani
Dhalai	Kamalpur	Kamalpur Nagar Panchayat
Dhalai	Kamalpur	Salema
Dhalai	Longthraivelly	Chawmanu
Dhalai	Longthraivelly	Manu
Gomati	Amarpur	Amarpur
Gomati	Amarpur	Amarpur Nagar Panchayat
Gomati	Amarpur	Ompi
Gomati	Karbook	Karbook
Gomati	Karbook	Silachari
Gomati	Udaipur	Kakraban
Gomati	Udaipur	Killa
Gomati	Udaipur	Matabari
Gomati	Udaipur	Tepania
Gomati	Udaipur	Udaipur Municipal Council
Khowai	Khowai	Khowai
Khowai	Khowai	Khowai Municipal Council

- Though the address section is optional but it is recommended that the address should be entered as far as possible. This will be helpful to process mismatch data after uploading.

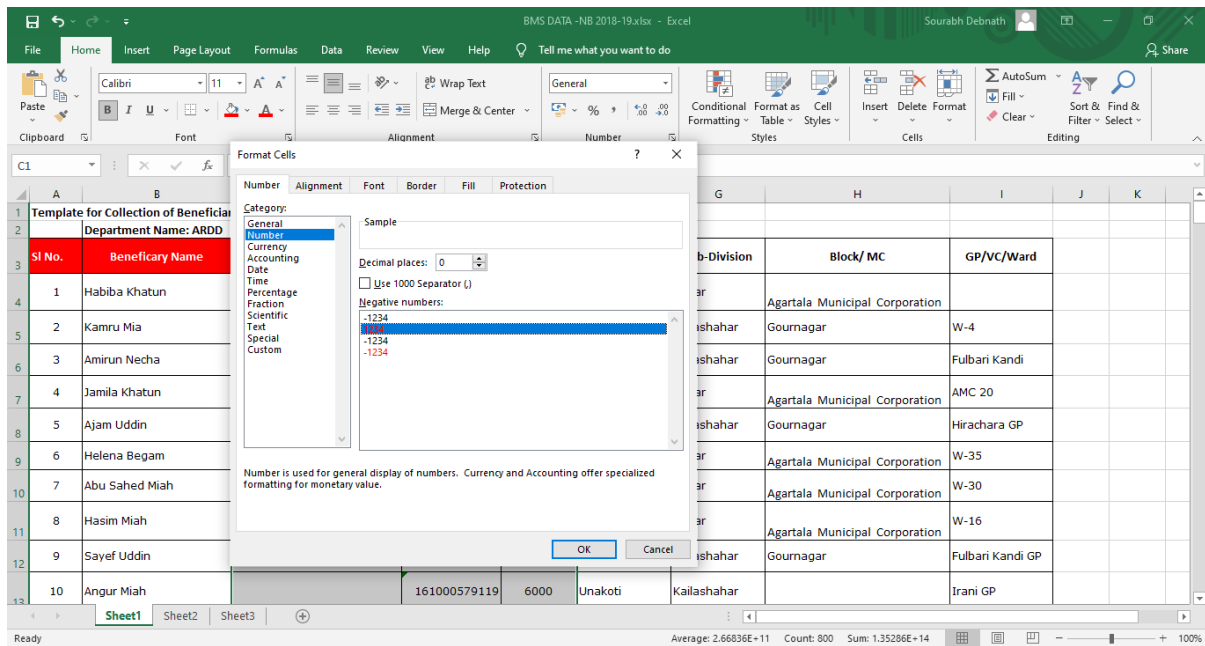
Below is a sample filled up legacy data.

SI No.	Beneficiary Name	Aadhaar	Ration card Number	Amount	District	Sub-Division	Block/ MC	GP/VC/Ward
1	Habiba Khatun		161000654890	5000	West Tripura	Sadar	Agartala Municipal Corporation	
2	Kamru Mia		161000587776	6000	Unakoti	Kailashahar	Gournagar	W-4
3	Amirun Necha		161000585485	5000	Unakoti	Kailashahar	Gournagar	Fulbari Kandi
4	Jamila Khatun		161000745953	3000	West Tripura	Sadar	Agartala Municipal Corporation	AMC 20
5	Ajam Uddin		161000585208	6000	Unakoti	Kailashahar	Gournagar	Hirachara GP
6	Helena Begam		161000680239	3000	West Tripura	Sadar	Agartala Municipal Corporation	W-35
7	Abu Sahed Miah		161000695180	6000	West Tripura	Sadar	Agartala Municipal Corporation	W-30
8	Hasim Miah		161000741189	6000	West Tripura	Sadar	Agartala Municipal Corporation	W-16
9	Sayef Uddin		161000585395	6000	North Tripura	Kailashahar	Gournagar	Fulbari Kandi GP
10	Angur Miah		161000579119	6000	Unakoti	Kailashahar		Irani GP

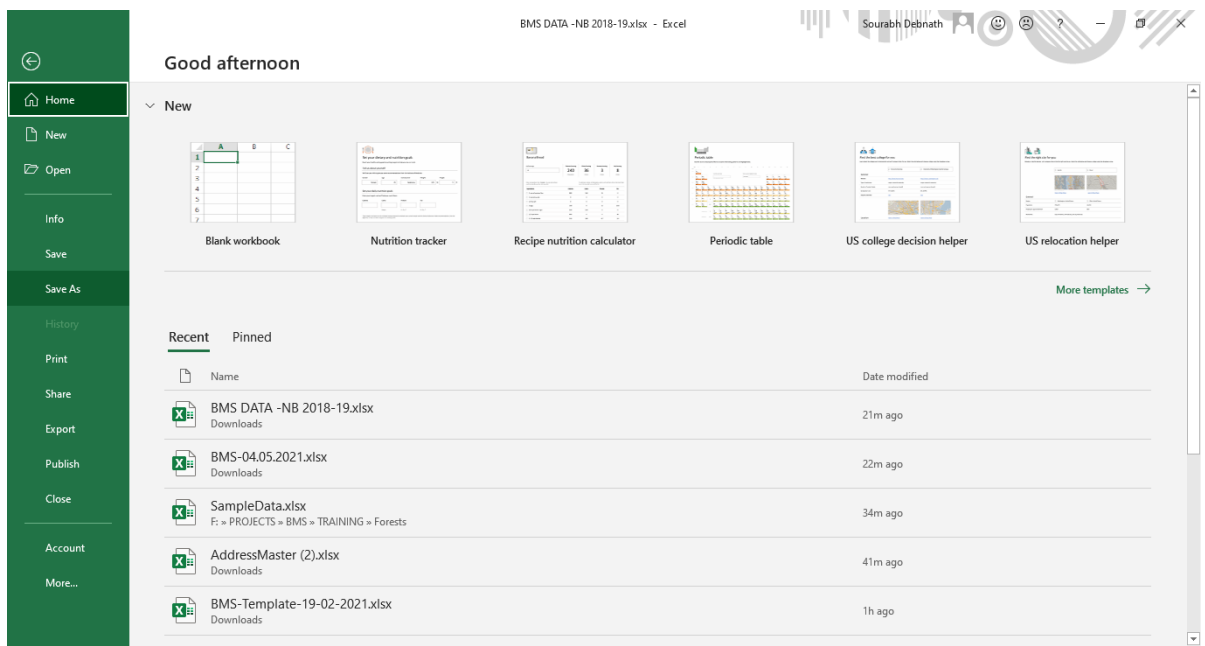
- Convert the Aadhaar, RC No. and Amount columns into Number format as shown below. Select the 3 columns, right click and go to Format Cells.

SI No.	Beneficiary Name	Aadhaar	Amount	District	Sub-Division	Block/ MC	GP/VC/Ward
1	Habiba Khatun		5000	West Tripura	Sadar	Agartala Municipal Corporation	
2	Kamru Mia		6000	Unakoti	Kailashahar	Gournagar	W-4
3	Amirun Necha		5000	Unakoti	Kailashahar	Gournagar	Fulbari Kandi
4	Jamila Khatun		3000	West Tripura	Sadar	Agartala Municipal Corporation	AMC 20
5	Ajam Uddin		6000	Unakoti	Kailashahar	Gournagar	Hirachara GP
6	Helena Begam		3000	West Tripura	Sadar	Agartala Municipal Corporation	W-35
7	Abu Sahed Miah		6000	West Tripura	Sadar	Agartala Municipal Corporation	W-30
8	Hasim Miah		6000	West Tripura	Sadar	Agartala Municipal Corporation	W-16
9	Sayef Uddin		6000	North Tripura	Kailashahar	Gournagar	Fulbari Kandi GP
10	Angur Miah		6000	Unakoti	Kailashahar		Irani GP

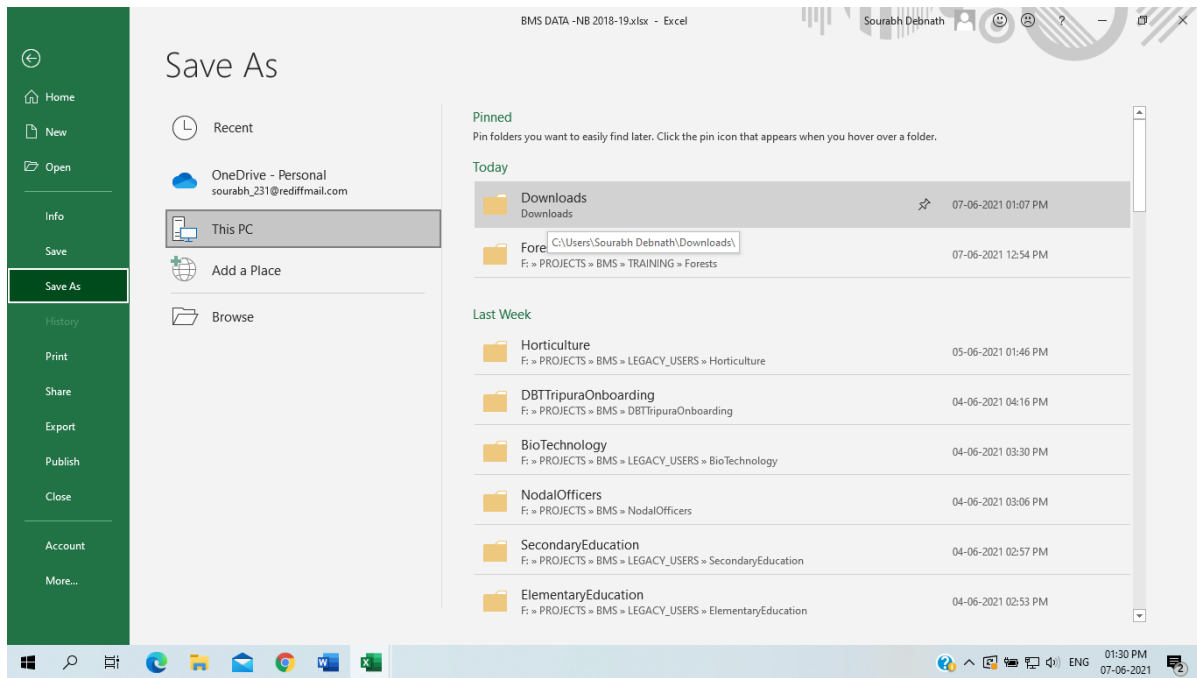
- Select Category as Number, Decimal places as 0 and choose a positive number as shown below and click OK and save the excel.



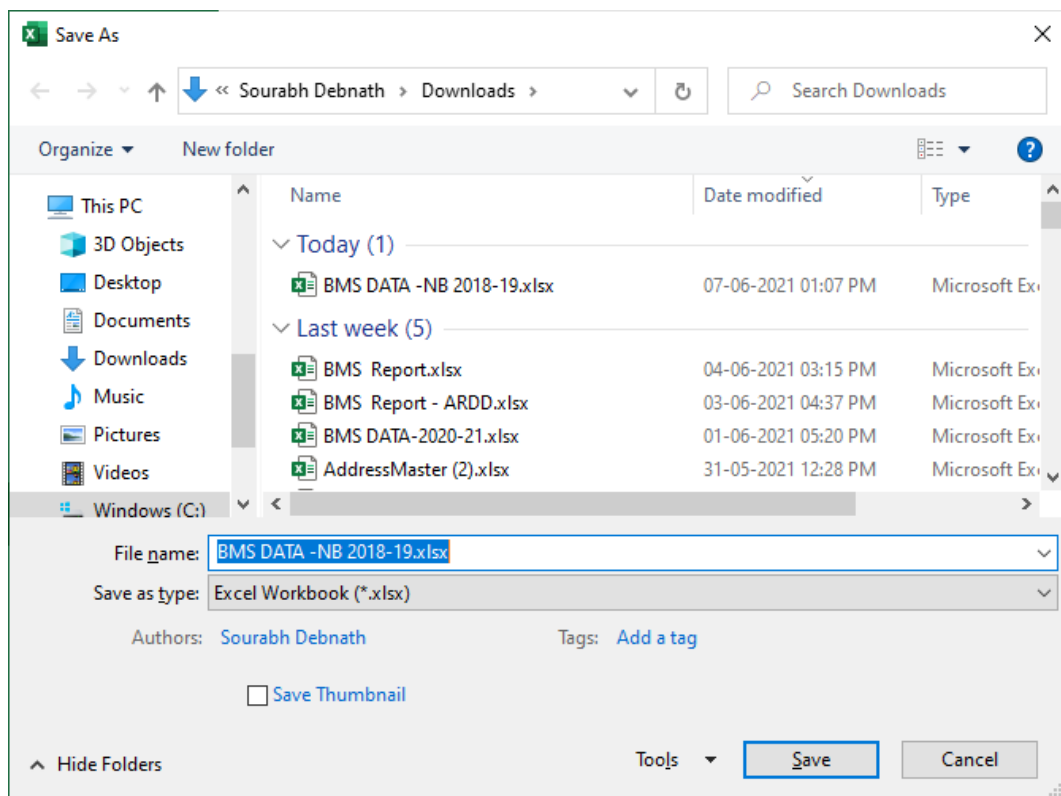
11. Finally, save the excel as CSV (Comma Separated Values) format. Go to File and click on Save As.



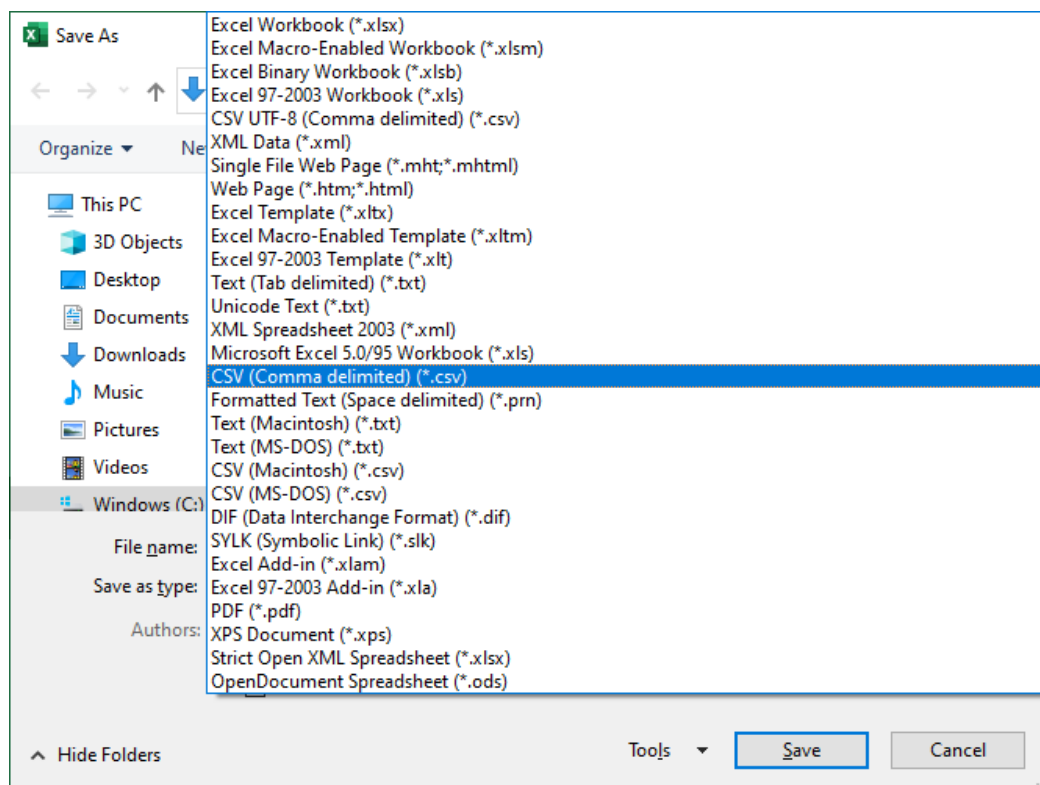
Choose a location to save the file.



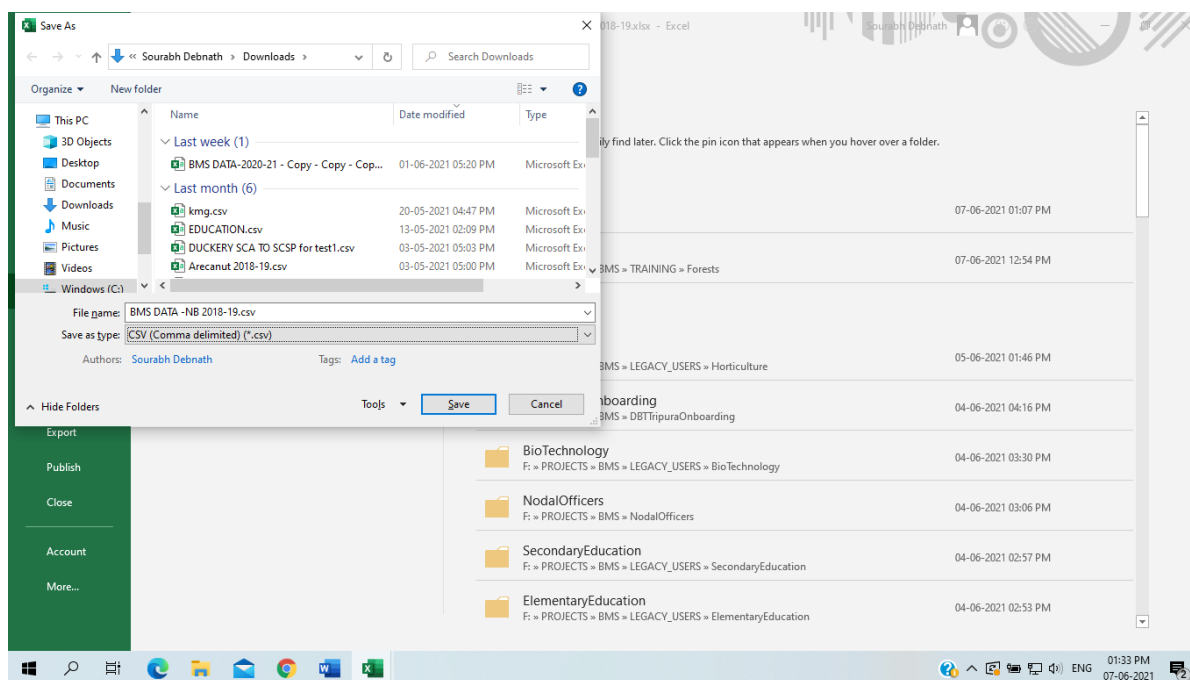
A Save As window will open.



Select "Save as type" as CSV (Comma delimited).



Click on Save. Choose Yes or OK, if prompted after clicking Save.

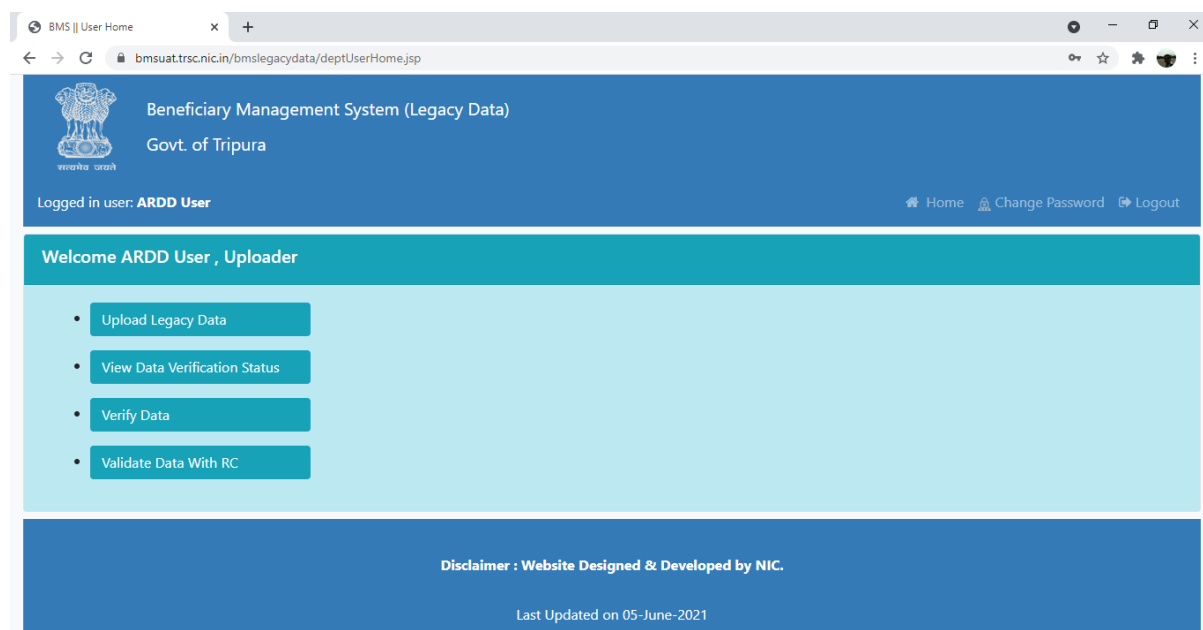
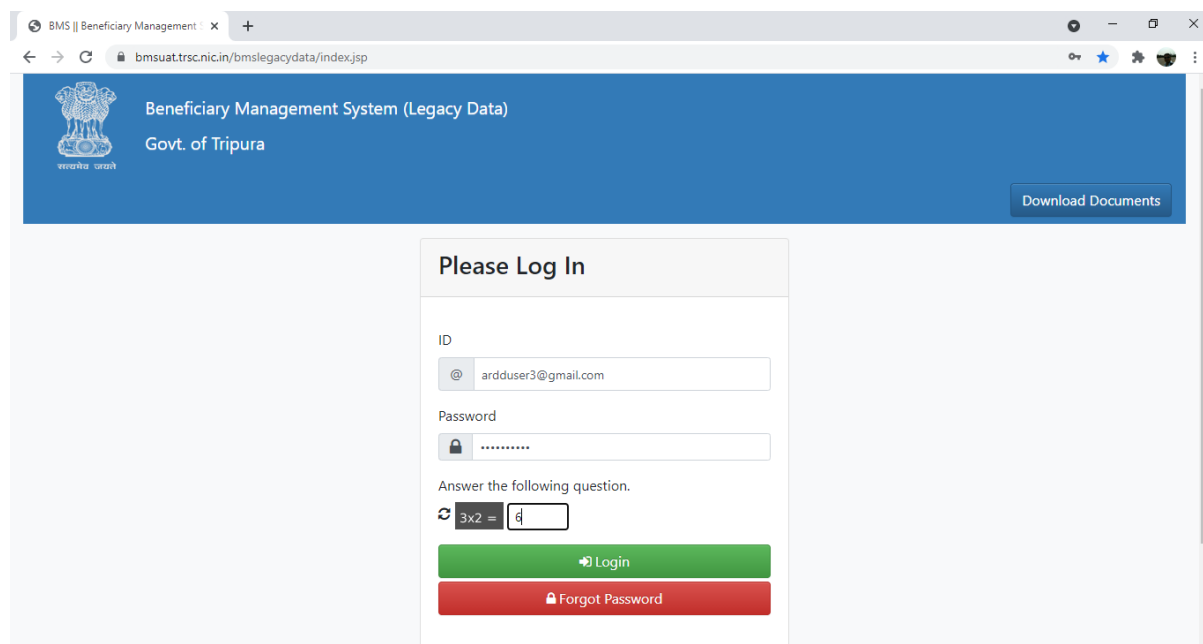


This will create a copy of the excel as CSV format at given location. Legacy data preparation is completed.

Note: - Above screenshots are taken on Microsoft Office 2016. In older versions, instead of File menu, there could be a round logo at left top corner. Click on that to get Save As option. Uploader needs to prepare separate CSVs for different scheme and FYs. Multiple sheets in a single excel will not work. Only the first sheet of the excel will be converted into CSV for uploading.

2.2 Data Uploading

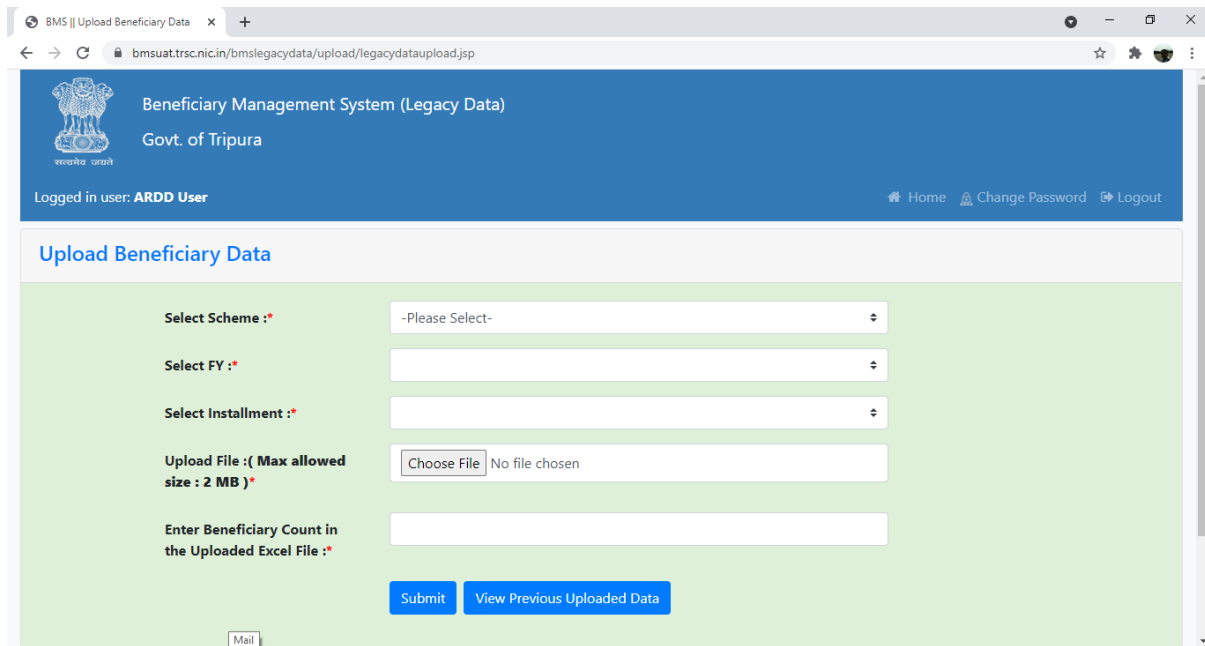
Go to login page and login with uploader user id and password.



Uploader will have 4 menu items.

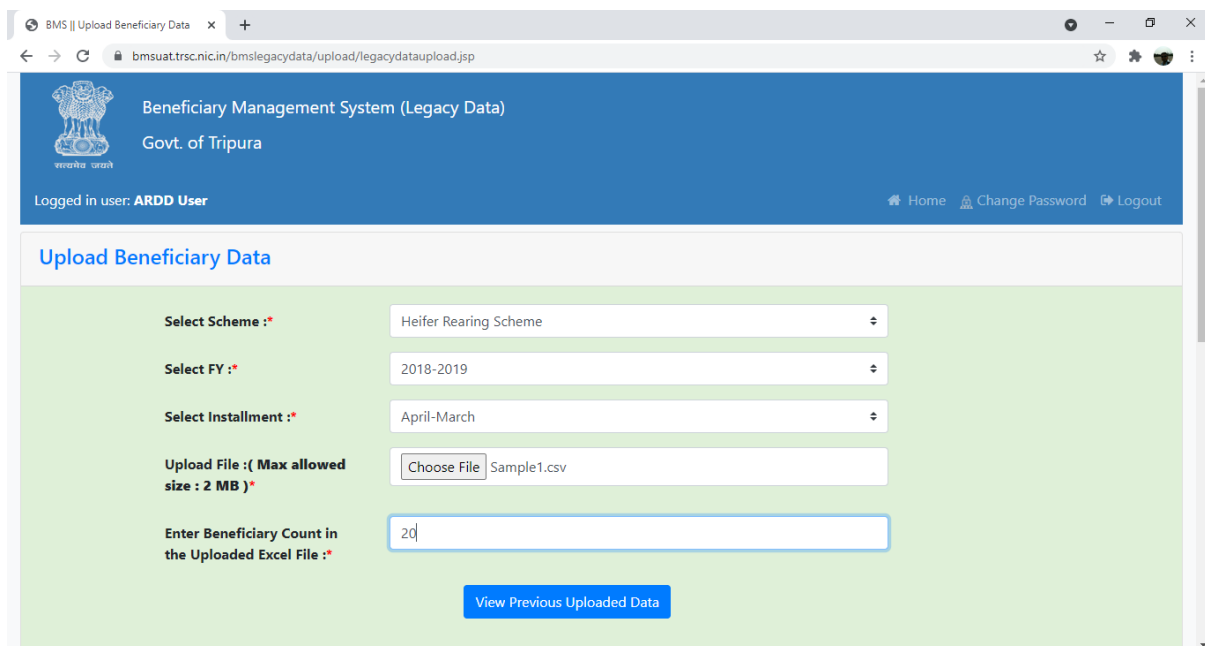
1. **Upload Legacy Data** – to upload the prepared CSV file with beneficiary details.
2. **View Data Verification Status** – to check the match and mismatch status of the uploaded data.
3. **Verify Data** – to verify the Name Mismatch data and forward to approver.
4. **Validate Data with RC** – to map mismatch data with RC and forward to approver.

Click on Upload Legacy Data.



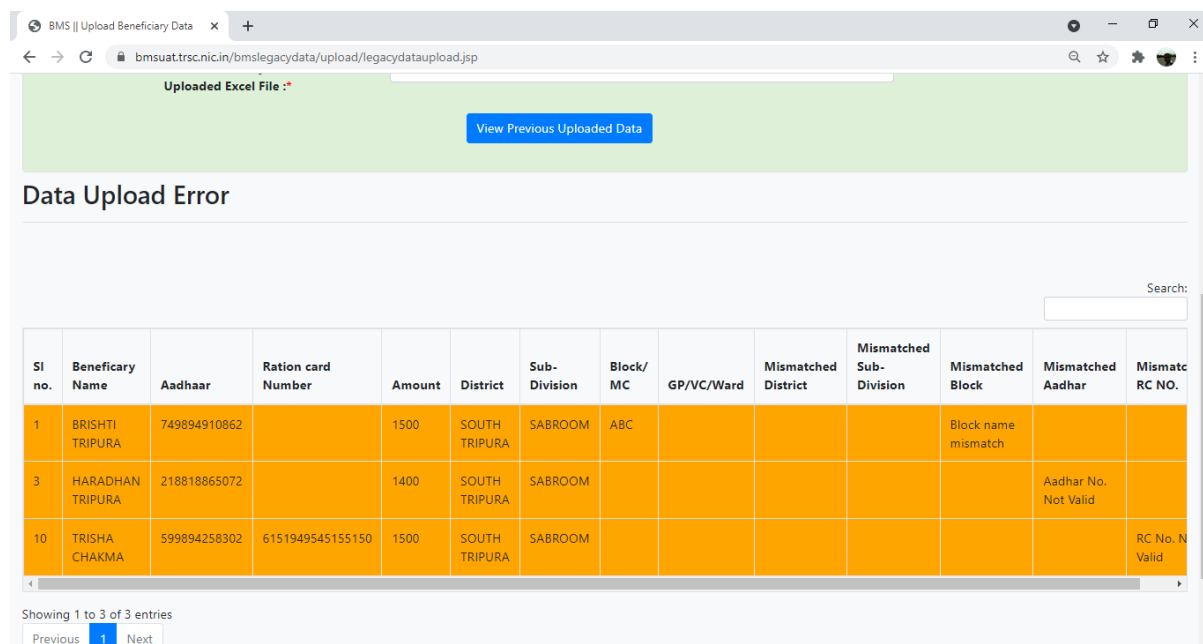
The screenshot shows the 'Upload Beneficiary Data' page in the BMS Legacy Data system. The header includes the Government of Tripura logo and the text 'Beneficiary Management System (Legacy Data) Govt. of Tripura'. The user is logged in as 'ARDD User'. The main form area has the following fields: 'Select Scheme :*' with a dropdown menu showing '-Please Select-'; 'Select FY :*' with an empty dropdown; 'Select Installment :*' with an empty dropdown; 'Upload File : (Max allowed size : 2 MB) *' with a 'Choose File' button and the text 'No file chosen'; and 'Enter Beneficiary Count in the Uploaded Excel File :*' with an empty text input. There are 'Submit' and 'View Previous Uploaded Data' buttons at the bottom of the form.

Select scheme, FY, installment for which data is to be uploaded. Select the CSV file and enter beneficiary count in the CSV file. If there is any error in the selected CSV then the Submit button will disappear.



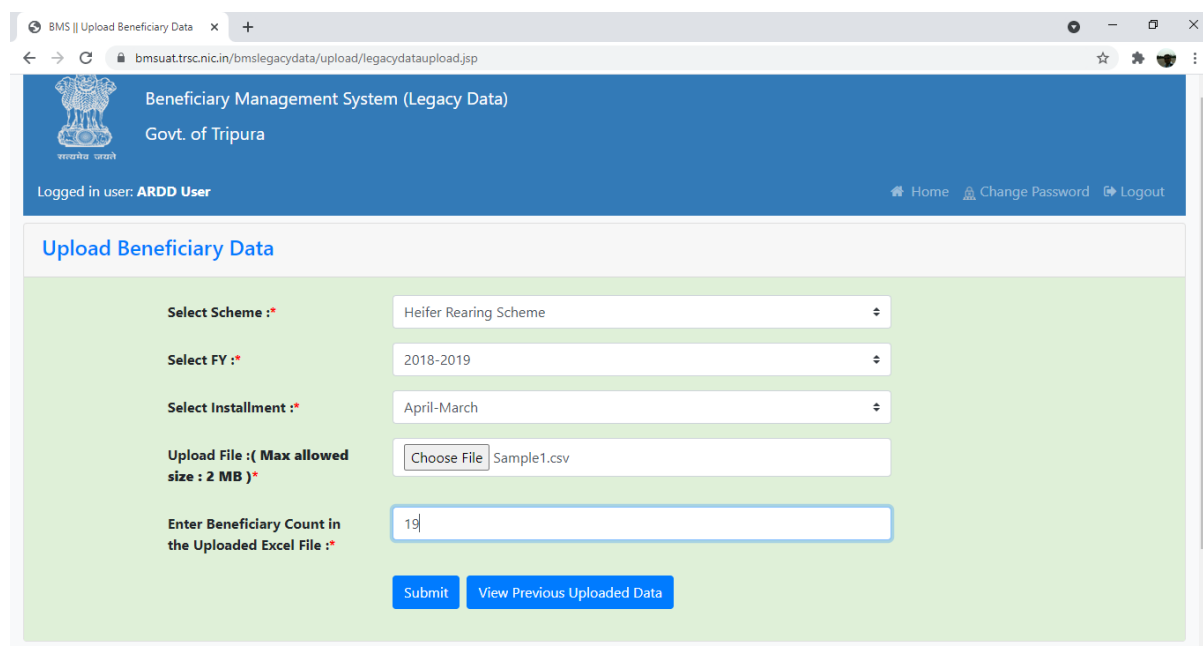
The screenshot shows the same 'Upload Beneficiary Data' page, but with the form fields filled. 'Select Scheme :*' is set to 'Heifer Rearing Scheme', 'Select FY :*' is '2018-2019', and 'Select Installment :*' is 'April-March'. The 'Upload File : (Max allowed size : 2 MB) *' field shows a 'Choose File' button and the filename 'Sample1.csv'. The 'Enter Beneficiary Count in the Uploaded Excel File :*' field contains the number '20'. The 'Submit' button is now missing, and only the 'View Previous Uploaded Data' button remains.

To view the error, scroll down the page.

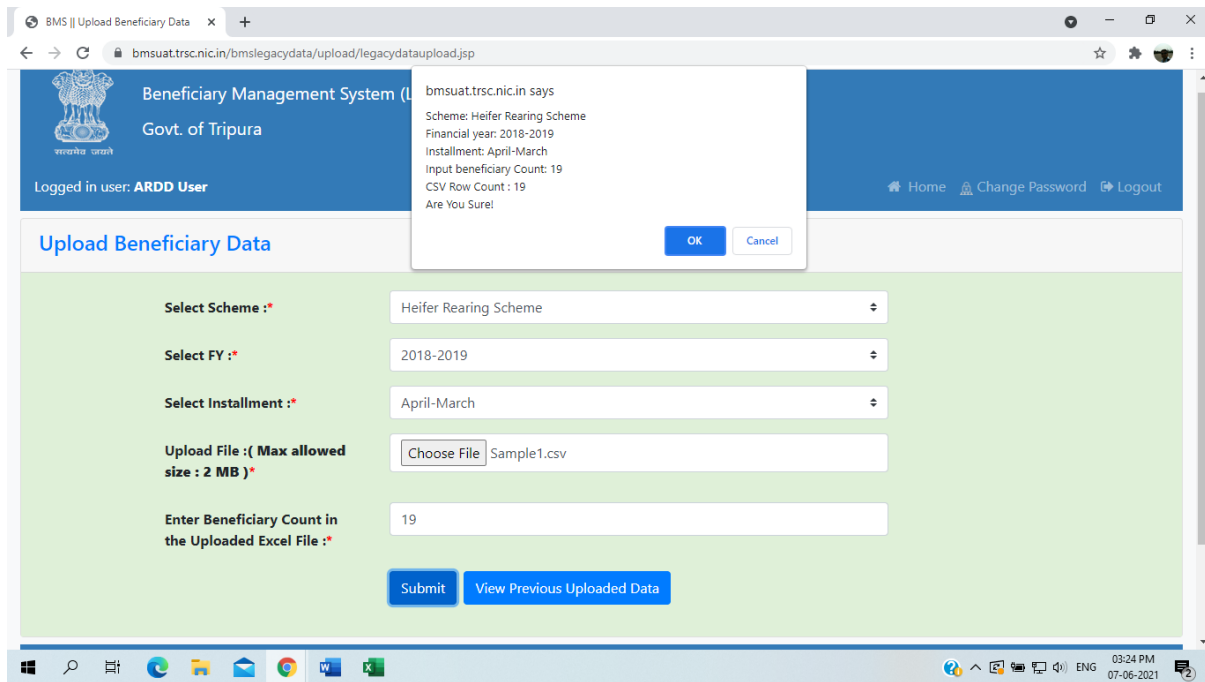


The above screenshot is showing that the system has found 3 errors out of uploaded 20 records. In above example, it is showing that sl. No. 1 has block name mismatch, sl. No. 3 has invalid Aadhaar and sl. No. 10 has invalid RC No. These errors need to be rectified before uploading.

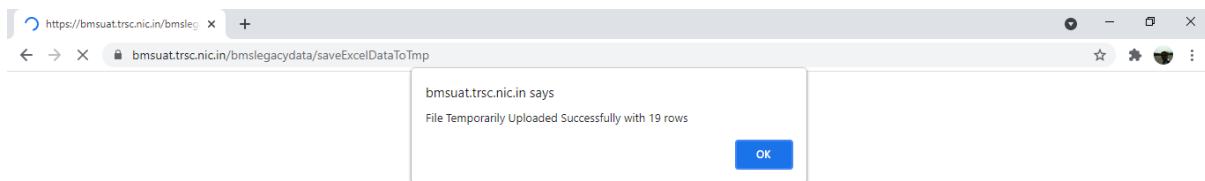
Note: - All corrections need to be done in the excel only. Do NOT change anything in the CSV. After corrections in excel, create the CSV file again for uploading.



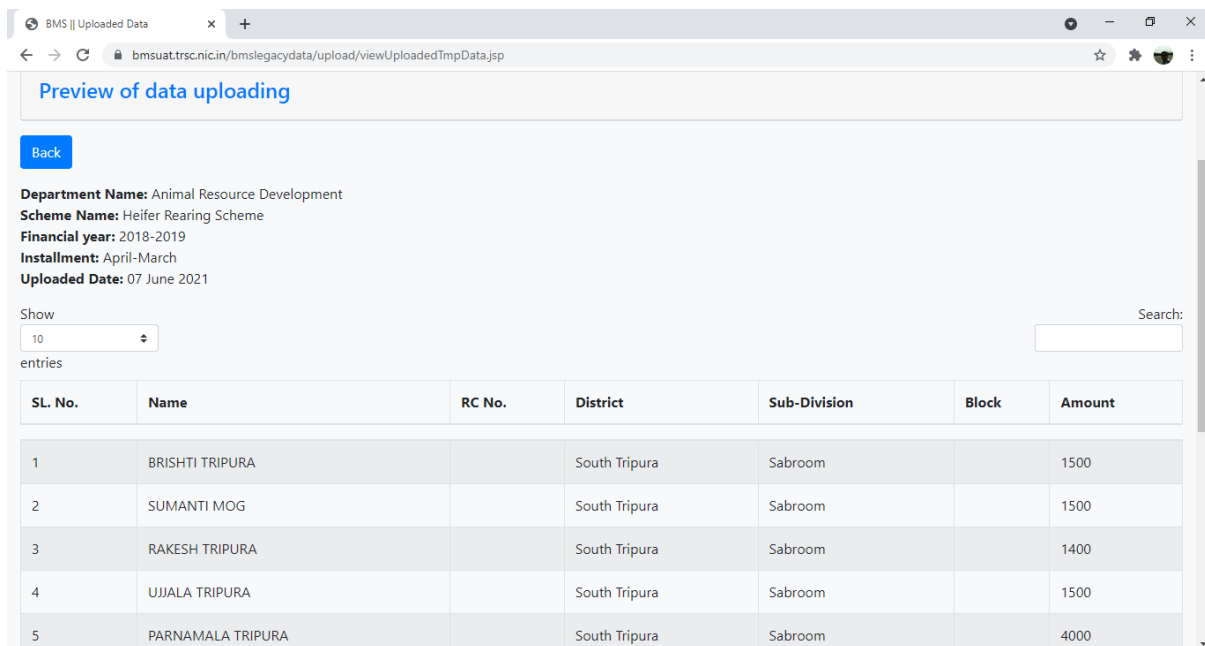
Click on Submit. An alert will be prompted for confirmation. Check the details and click on OK if found correct.



On clicking OK, the data will be uploaded temporarily first.



System will show a preview of the temporarily uploaded data.



Check the data and if found okay, Accept the data which will save the data permanently. Else, click on Reject which will delete the data.

The screenshot shows a web browser window with the URL `bmsuat.trsc.nic.in/bmslegacydata/upload/viewUploadedTmpData.jsp`. The browser displays a table with 10 rows of beneficiary data. Below the table, there are navigation controls for 'Previous', '1', '2', and 'Next', and two buttons labeled 'Accept' and 'Reject'. A blue banner at the bottom of the page contains the text: 'Disclaimer : Website Designed & Developed by NIC.'

1	BRISHTI TRIPURA		South Tripura	Sabroom	1500
2	SUMANTI MOG		South Tripura	Sabroom	1500
3	RAKESH TRIPURA		South Tripura	Sabroom	1400
4	UJJALA TRIPURA		South Tripura	Sabroom	1500
5	PARNAMALA TRIPURA		South Tripura	Sabroom	4000
6	BABITA TRIPURA		South Tripura	Sabroom	1500
7	JARNA TRIPURA		South Tripura	Sabroom	4000
8	LIZA TRIPURA		South Tripura	Sabroom	4000
9	TRISHA CHAKMA		South Tripura	Sabroom	1500
10	SOHEL TRIPURA		South Tripura	Sabroom	5000

On clicking Accept, a success message will be displayed and the page will be redirected to the 2nd menu i.e., View Data Verification Status automatically.

The screenshot shows a web browser window with the URL `bmsuat.trsc.nic.in/bmslegacydata/saveExcelData?data=70`. A dialog box is displayed in the center of the screen with the text: 'bmsuat.trsc.nic.in says Data Uploaded Successfully with 19 rows'. There is an 'OK' button at the bottom right of the dialog box.

2.3 View Data Verification Status

BMS || View Beneficiary Data

bmsuat.trsc.nic.in/bmslegacydata/upload/viewLegacyData.jsp

Beneficiary Management System (Legacy Data)
Govt. of Tripura

Logged in user: ARDD User

Home Change Password Logout

View Beneficiary Data

Select Scheme : * Heifer Rearing Scheme

Select FY : * 2018-2019

Select Installment : * April-March

Submit

Disclaimer : Website Designed & Developed by NIC.

Last Updated on 05-June-2021

Select scheme, FY and installment and Submit to check the status of the uploaded data.

BMS || View Beneficiary Data

bmsuat.trsc.nic.in/bmslegacydata/upload/viewLegacyData.jsp

Govt. of Tripura

Logged in user: ARDD User

Home Change Password Logout

View Beneficiary Data

Select Scheme : * Heifer Rearing Scheme

Select FY : * 2018-2019

Select Installment : * April-March

Submit

Uploaded Data

Total Beneficiary Data :19

Data Matching Output (19)

Match Data :8

Mismatch Data: (11) +

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There is a background service running in 5 mins interval which will match the uploaded data with Ration Card database. Here, Data Matching Output 19 means that the service has run for 19 uploaded records and found 8 matching records and 11 mismatch records. The data matching output may take some time based on the amount of data in queue. If data matching output is not reflected instantly, may wait for around 10-15 mins and check again.

Clicking the + symbol beside mismatch data will further expand with breakup.

View Beneficiary Data

Select Scheme :* Heifer Rearing Scheme

Select FY :* 2018-2019

Select Installment :* April-March

Submit

Uploaded Data
Total Beneficiary Data :19

Data Matching Output (19)
Match Data :8
Mismatch Data: (11)

- Duplicate in RC :0
- Missing in RC :4
- Beneficiary Name Mismatch :7
- Pending Data :0
- Disapproved Data :0

Match Data – means that the uploaded beneficiary name is exactly matching with the name which is linked to the given Aadhaar / RC No. available in RC database. Match data will be forwarded to the approver automatically.

Duplicate in RC – means that the uploaded Aadhaar no. is linked with more than one member in RC database.

Missing in RC – means that the uploaded Aadhaar / RC No. is not found in RC database. This could happen when Aadhaar or RC no. is wrongly typed or the given Aadhaar no. is not available in the RC database yet.

Beneficiary Name Mismatch – means that the system has found a linked member in RC database with given Aadhaar no. / RC No. but the uploaded beneficiary name is not exactly matching with the name available in RC database.

Pending Data – initially it will be 0. The uploader has option to keep some data pending for later verifications.

Disapproved Data - initially it will be 0. If any data is disapproved by the approver, then this count will reflect the same.

Click on home to go back to the home page and then go to the 3rd menu i.e., Verify Data.

2.4 Verify Data

The screenshot shows the 'User Home' page of the Beneficiary Management System (Legacy Data) for the Government of Tripura. The page is titled 'Beneficiary Management System (Legacy Data) Govt. of Tripura'. It indicates the user is logged in as 'ARDD User'. The main content area features a 'Welcome ARDD User , Uploader' message and a list of four menu items: 'Upload Legacy Data', 'View Data Verification Status', 'Verify Data', and 'Validate Data With RC'. A disclaimer at the bottom states 'Disclaimer : Website Designed & Developed by NIC.' and 'Last Updated on 05-June-2021'.

The screenshot shows the 'Match Data' page of the Beneficiary Management System (Legacy Data) for the Government of Tripura. The page is titled 'Beneficiary Management System (Legacy Data) Govt. of Tripura' and indicates the user is logged in as 'ARDD User'. The main content area is titled 'Match Data' and contains four dropdown menus: 'Select Scheme :*' (Heifer Rearing Scheme), 'Select FY :*' (2018-2019), 'Select Installment :*' (April-March), and 'Matching Strength :' (---Please Select---). Below the dropdowns are three buttons: 'Submit', 'View Report As Pdf', and 'Download (In Excel)'. A disclaimer at the bottom states 'Disclaimer : Website Designed & Developed by NIC.'.

Select scheme, FY and installment and Submit. Matching strength is optional.

SL. No.	Name	Amount	RC Validation Details	Matching Strength	Action
1	UJJALA TRIPURA	1500	Name: UJJLA TRIPURA RC Member ID: 16100076394307	90%	Verify Keep Pending
2	SUMANTI MOG	1500	Name: SUMANTA MOG RC Member ID: 16100075301603	90%	Verify Keep Pending
3	BRISHTI TRIPURA	1500	Name: BRISTI TRIPURA RC Member ID: 16100075353907	90%	Verify Keep Pending
4	JARNA TRIPURA	4000	Name: JHARNA TRIPURA RC Member ID: 16100075573504	90%	Verify Keep Pending

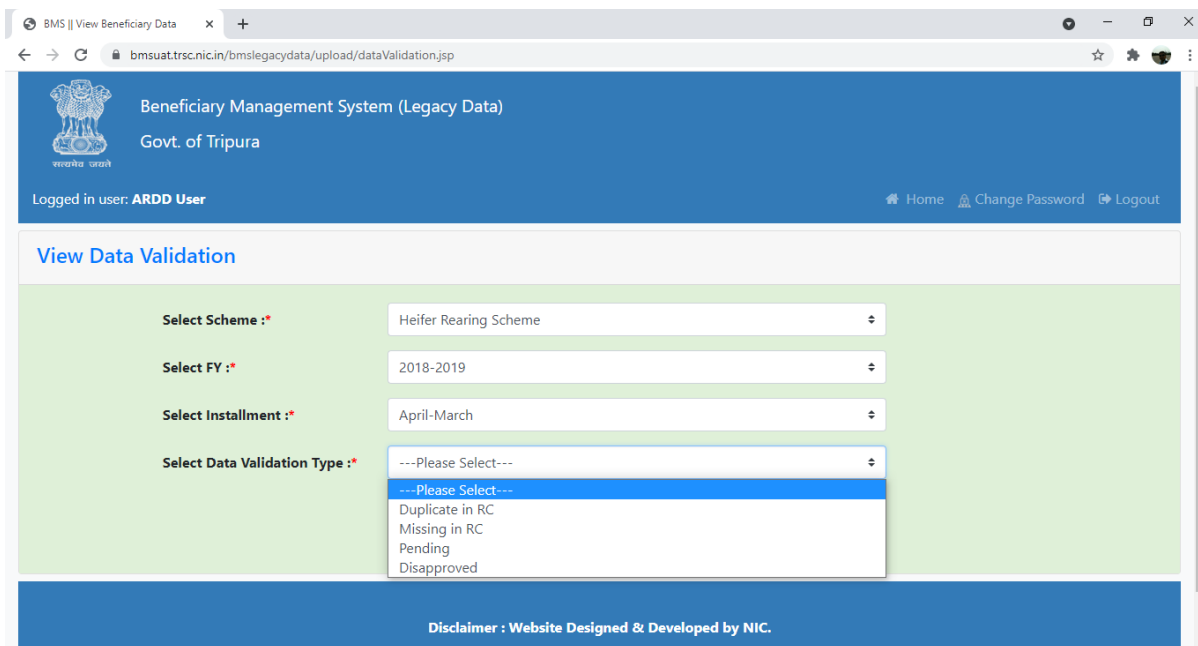
System will show the uploaded name at left and the name from RC database at right along with RC Member ID. RC Member ID is a 14 digit number where first 12 digit is RC No. and last 2 digit is member id.

In above example, uploaded name is UJJALA TRIPURA. In RC database, the member’s name linked with the given Aadhaar No. is UJJLA TRIPURA. There is mismatch of 1 character (A) and system calculates it as 90% match.

Seeing both the names, if the uploader thinks that both the names indicate the same beneficiary, then he/she may click on “Verify” button available at the right. Clicking Verify will forward the data to approver. If the uploader thinks that further verification is required, then the record can be kept on hold by clicking “Keep Pending”.

This list should be cleared before moving to the next step i.e., Validate Data with RC.

2.5 Validate Data with RC



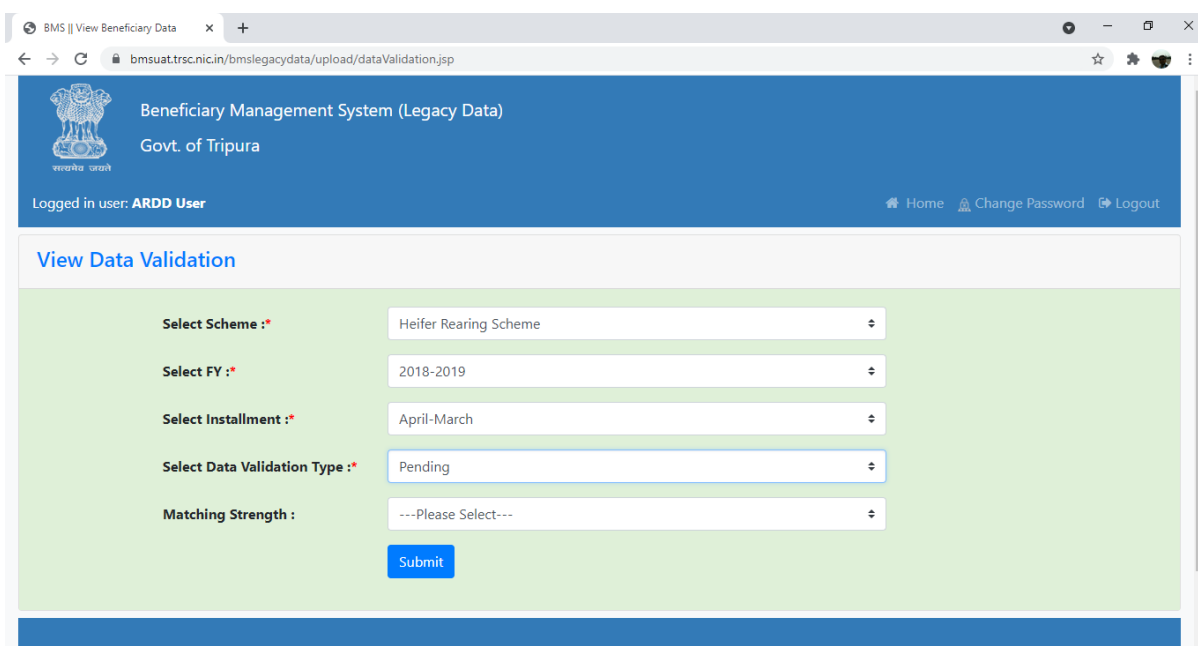
The screenshot shows the 'View Data Validation' page in the Beneficiary Management System (Legacy Data) for the Government of Tripura. The user is logged in as 'ARDD User'. The page contains a form with the following fields:

- Select Scheme :** Heifer Rearing Scheme
- Select FY :** 2018-2019
- Select Installment :** April-March
- Select Data Validation Type :** A dropdown menu is open, showing options: ---Please Select---, Duplicate in RC, Missing in RC, Pending, and Disapproved.

At the bottom of the page, there is a disclaimer: "Disclaimer : Website Designed & Developed by NIC."

In validate data with RC page, select scheme, FY, installment and data validation type. Records which were kept pending in previous page, will be available under Pending Data Validation Type here. Similarly, missing in RC will show the data were found missing in RC database in status page.

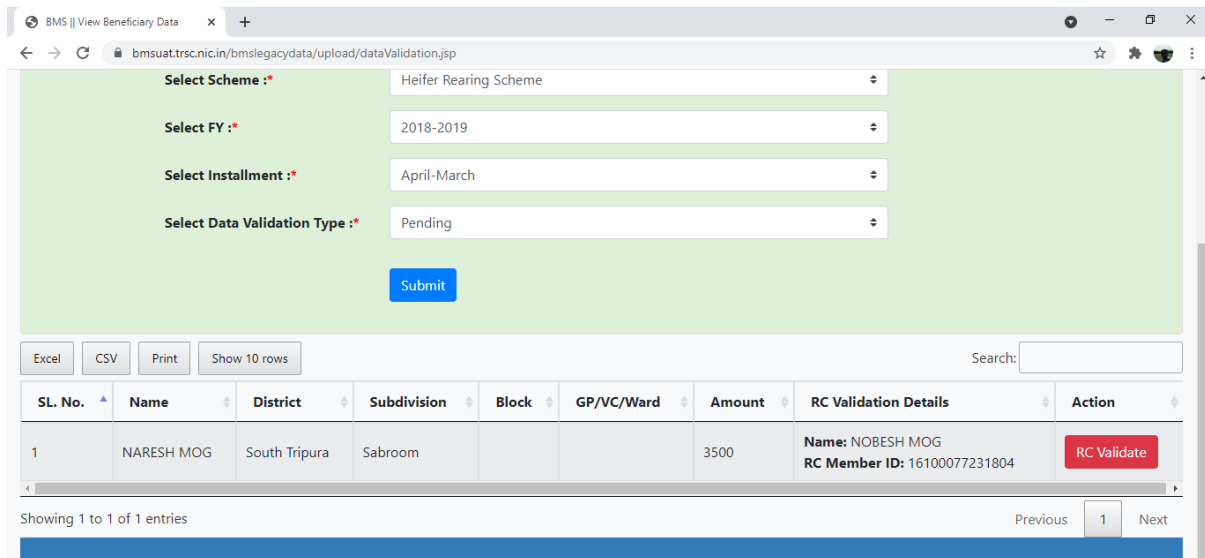
Select a validation type and click Submit.



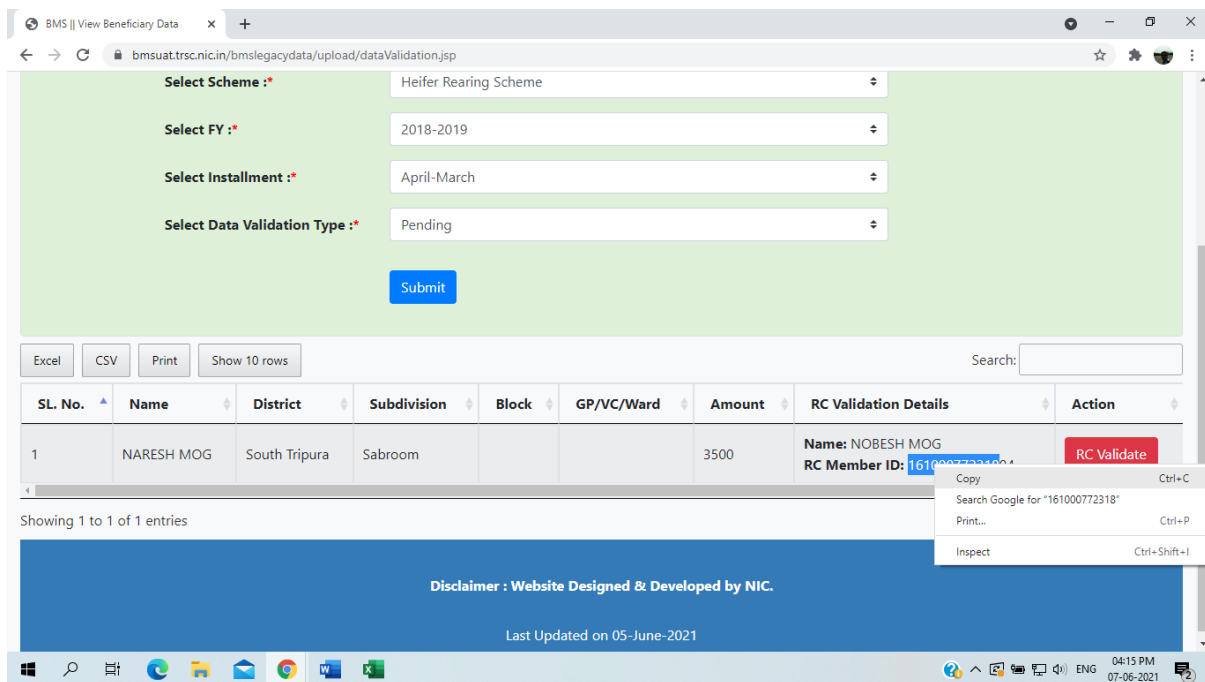
The screenshot shows the 'View Data Validation' page with the 'Pending' option selected in the 'Select Data Validation Type' dropdown. The form fields are:

- Select Scheme :** Heifer Rearing Scheme
- Select FY :** 2018-2019
- Select Installment :** April-March
- Select Data Validation Type :** Pending
- Matching Strength :** ---Please Select---

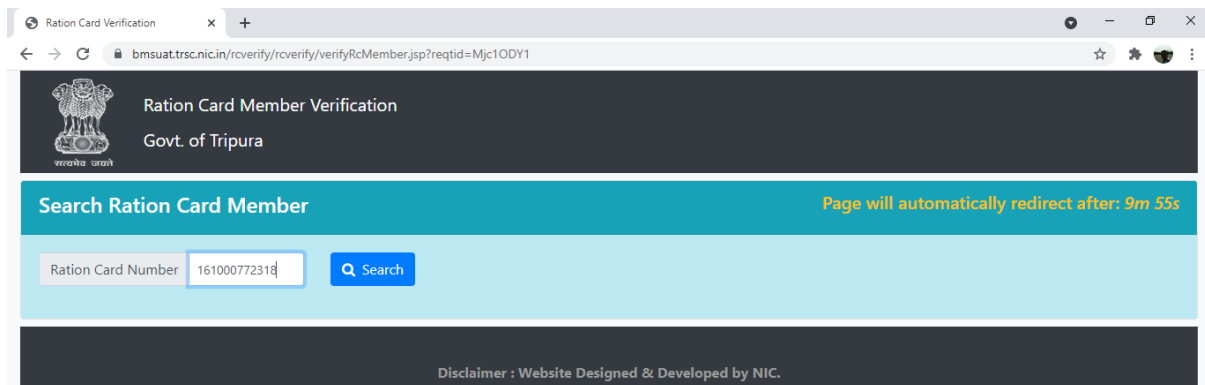
A blue 'Submit' button is located below the 'Matching Strength' field.



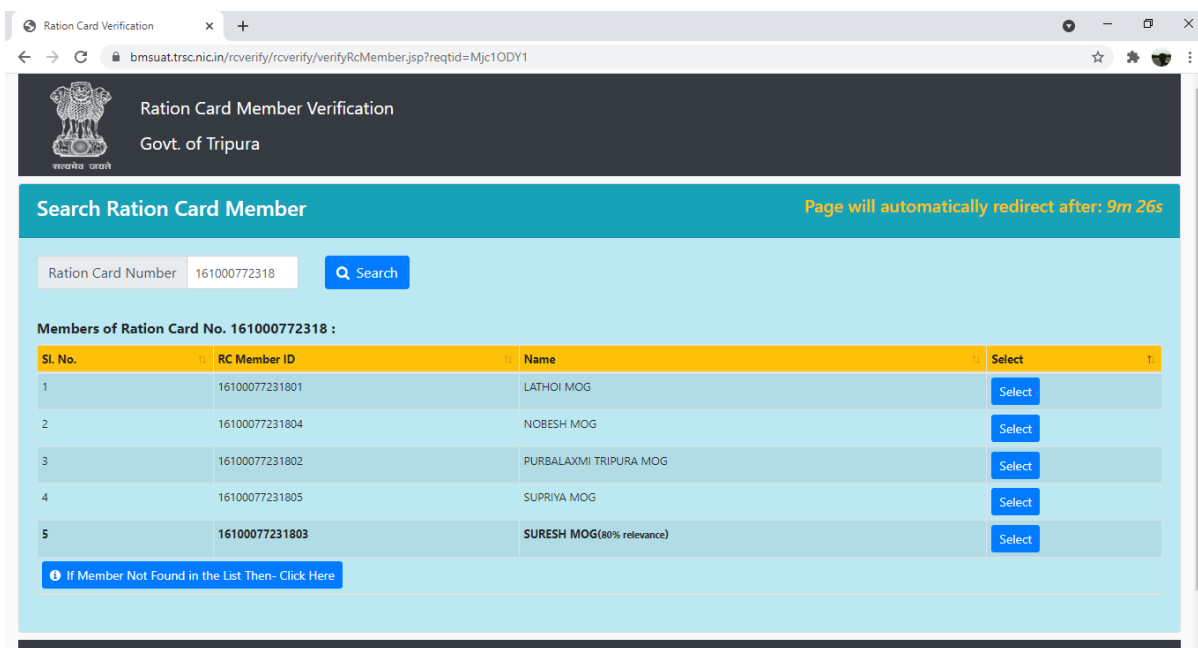
It will show the kept pending records. RC details can be checked from RC Validate. Copy the first 12 digit from RC Member ID and click in RC Validate button.



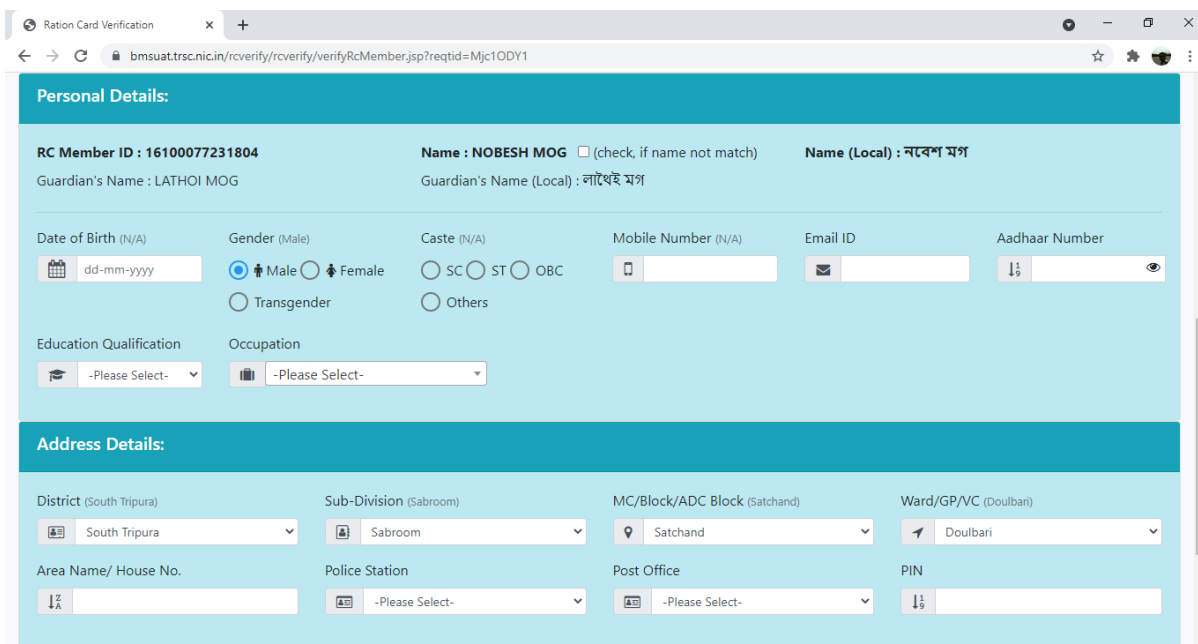
Paste the copied RC No. and click on Search.



System will show the member list in the RC book.



If any name is found to be the intended beneficiary, click on select. Here, Nobesh Mog is selected.



System will further show the guardian’s name and address details. Seeing all these information, if decision could be taken whether the selected name is the actual beneficiary, then scroll down and tick the declaration and click on Save. This will forward the data to approver.

The screenshot shows a web browser window with the URL `bmsuat.trsc.nic.in/rcverify/rcverify/verifyRcMember.jsp?reqtid=Mjc1ODY1`. The form includes fields for Education Qualification and Occupation. Below these is a section titled "Address Details:" with dropdown menus for District (South Tripura), Sub-Division (Sabroom), MC/Block/ADC Block (Satchand), and Ward/GP/VC (Doulbari). There are also input fields for Area Name/ House No., Police Station, Post Office, and PIN. A consent checkbox is checked, and a "Save" button is visible. A disclaimer at the bottom states "Disclaimer : Website Designed & Developed by NIC."

If no match found or decision could not be taken then go back to previous page by clicking “If Member Not Found in the List Then- Click Here” link just below the member list.

The screenshot shows the results page of the Ration Card Verification. It features a table with the following data:

Sl. No.	RC Member ID	Name	Select
1	16100077231801	LATHOI MOG	Select
2	16100077231804	NOBESH MOG	Select
3	16100077231802	PURBALAXMI TRIPURA MOG	Select
4	16100077231805	SUPRIYA MOG	Select
5	16100077231803	SURESH MOG(80% relevance)	Select

Below the table, there is a link: "If Member Not Found in the List Then- Click Here" and a button labeled "member not found".

Below the table is a section titled "Personal Details:" with the following information:

- RC Member ID : 16100077231804
- Name : NOBESH MOG (check, if name not match)
- Name (Local) : নবেশ মগ
- Guardian's Name : LATHOI MOG
- Guardian's Name (Local) : লাত্ৰৈই মগ
- Date of Birth (N/A) : dd-mm-yyyy
- Gender (Male) : Male Female Transgender
- Caste (N/A) : SC ST OBC Others
- Mobile Number (N/A)
- Email ID
- Aadhaar Number
- Education Qualification
- Occupation

Such pending list can be downloaded in excel for gathering their actual RC No. from field.

The screenshot shows the 'View Data Validation' interface. At the top, there are four dropdown menus for filtering data: 'Select Scheme :*' (Heifer Rearing Scheme), 'Select FY :*' (2018-2019), 'Select Installment :*' (April-March), and 'Select Data Validation Type :*' (Pending). A blue 'Submit' button is located below these filters. Below the form, there are buttons for 'Excel', 'CSV', 'Print', and 'Show 10 rows', along with a search box. The main data is presented in a table with the following columns: SL. No., Name, District, Subdivision, Block, GP/VC/Ward, Amount, RC Validation Details, and Action. The table contains one entry for NARESH MOG in South Tripura, Sabroom, with an amount of 3500. The RC Validation Details for this entry are Name: NOBESH MOG and RC Member ID: 16100077231804. A red 'RC Validate' button is present in the Action column. At the bottom, it indicates 'Showing 1 to 1 of 1 entries' with 'Previous' and 'Next' navigation options.

SL. No.	Name	District	Subdivision	Block	GP/VC/Ward	Amount	RC Validation Details	Action
1	NARESH MOG	South Tripura	Sabroom			3500	Name: NOBESH MOG RC Member ID: 16100077231804	RC Validate

Missing in RC can also be downloaded in excel for collecting actual RC No. Once data is uploaded, the mismatch data can only be verified through RC No. Collecting Aadhaar No. again will not work.

This screenshot shows the same 'View Data Validation' interface, but with the 'Select Data Validation Type :*' dropdown menu set to 'Missing in RC'. The rest of the interface, including the filters for Scheme, FY, and Installment, and the 'Submit' button, remains the same. The top navigation bar includes the logo of the Government of Tripura, the text 'Beneficiary Management System (Legacy Data) Govt. of Tripura', and the user information 'Logged in user: ARDD User'. There are also links for 'Home', 'Change Password', and 'Logout'. At the bottom of the page, a disclaimer states: 'Disclaimer : Website Designed & Developed by NIC.'

SL. No.	Name	District	Subdivision	Block	GP/VC/Ward	Amount	RC Validation Details	Action
1	PARNAMALA TRIPURA	South Tripura	Sabroom			4000	Name: RC Member ID:	RC Validate
2	TRISHA CHAKMA	South Tripura	Sabroom			1500	Name: RC Member ID:	RC Validate
3	SOHEL TRIPURA	South Tripura	Sabroom			5000	Name: RC Member ID:	RC Validate
4	RAJU MOG	South Tripura	Sabroom			3500	Name: RC Member ID:	RC Validate

Once actual RC No. are collected, go to RC Validate and enter the collected RC No. and select your beneficiary from the member list, tick declaration and Save to forward the data to approver.

3 Approve Uploaded Legacy Data

Login with approver credential and go to Approve Uploaded Legacy Data.

Beneficiary Management System (Legacy Data)
Govt. of Tripura

Logged in user: **ARDD Admin**

Welcome ARDD Admin , Admin

- Create Departmental User
- Set Scheme wise Target
- Approve Uploaded Legacy Data
- MIS Report
 - Performance Report
 - Anomaly Report

Select scheme, FY and installment and Submit.

Beneficiary Management System (Legacy Data)
Govt. of Tripura

Logged in user: ARDD Admin

Approve Beneficiary Data

Select Scheme :* Heifer Rearing Scheme

Select FY :* 2018-2019

Select Installment :* April-March

Matching Strength : ---Please Select---

Beneficiary Approve Type : ---Please Select---

Submit

Total Data Approved : 0

Show all rows

Search:

SL. No.	Personal Details	RC Validation Details	Matching Strength	Uploaded By	Amount	Action
1	Name: ADARSHA REANG District: Gomati Sub-Division: Amarpur Block / NP: Amarpur	Name: ADARSHA REANG RC Member ID: 16100049952703 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	1400	<input type="checkbox"/>
2	Name: BABITA TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Rupaichari	Name: BABITA TRIPURA RC Member ID: 16100074959103 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	1500	<input type="checkbox"/>
3	Name: BHUPEN TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Rupaichari	Name: BHUPEN TRIPURA RC Member ID: 16100075537806 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	3500	<input type="checkbox"/>

Select the correct cases from the list by ticking the Action checkbox on the right and Approve. Approve button is available at the bottom.

Note: - Approved data will be pushed to the public dashboard and cannot be deleted, even from backend. So, care shall be taken not to push wrong data to the dashboard.

SL. No.	Personal Details	RC Validation Details	Matching Strength	Uploaded By	Amount	Action
12	Name: SURESH TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Satchand	Name: SURESH TRIPURA RC Member ID: 16100076839805 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	3500	<input checked="" type="checkbox"/>
13	Name: SWEL TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Satchand	Name: SUYEL TRIPURA RC Member ID: 16100076864002 District: South Tripura Sub-Division: Sabroom Block / NP:	80%	Name: ARDD User Email ID: ardduser3@gmail.com	1400	<input type="checkbox"/>
14	Name: UJJALA TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Satchand	Name: UJJLA TRIPURA RC Member ID: 16100076394307 District: South Tripura Sub-Division: Sabroom Block / NP:	90%	Name: ARDD User Email ID: ardduser3@gmail.com	1500	<input checked="" type="checkbox"/>

Showing 1 to 14 of 14 entries

Previous 1 Next

Approve Disapprove

Clicking on Approve will push the data to the Dashboard. Clicking on Disapprove will return the data to the uploader for reverification.

3.1 Handling Duplicate Data

If same beneficiary is uploaded more than once for same scheme and installment, then instead of checkbox, a message is displayed saying “Already Approved”. There is a button named “Approve Again” for approving such multiple installment cases.

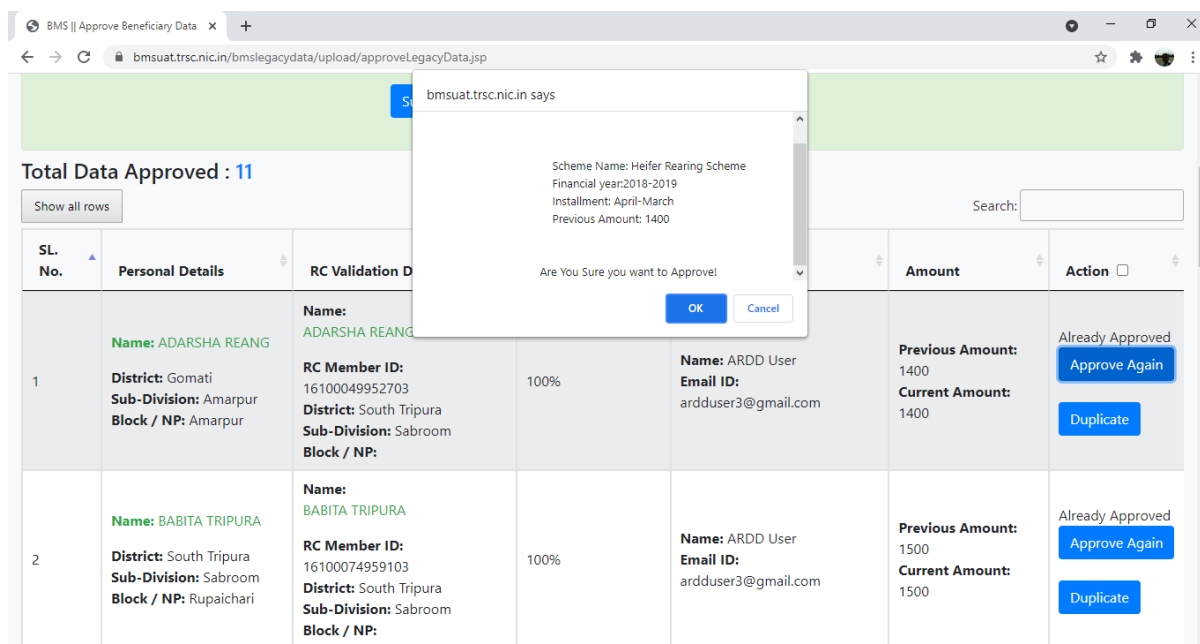
Submit

Total Data Approved : 11

Show all rows Search:

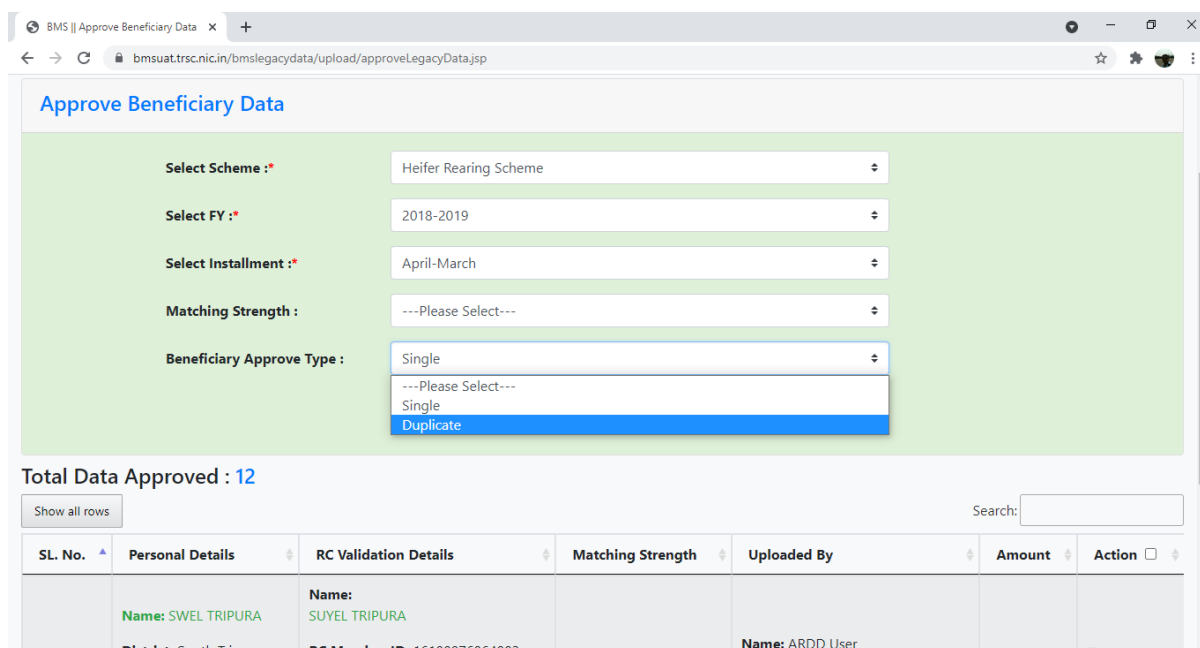
SL. No.	Personal Details	RC Validation Details	Matching Strength	Uploaded By	Amount	Action
1	Name: ADARSHA REANG District: Gomati Sub-Division: Amarpur Block / NP: Amarpur	Name: ADARSHA REANG RC Member ID: 16100049952703 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	Previous Amount: 1400 Current Amount: 1400	Already Approved <input type="button" value="Approve Again"/> <input type="button" value="Duplicate"/>
2	Name: BABITA TRIPURA District: South Tripura Sub-Division: Sabroom Block / NP: Rupaichari	Name: BABITA TRIPURA RC Member ID: 16100074959103 District: South Tripura Sub-Division: Sabroom Block / NP:	100%	Name: ARDD User Email ID: ardduser3@gmail.com	Previous Amount: 1500 Current Amount: 1500	Already Approved <input type="button" value="Approve Again"/> <input type="button" value="Duplicate"/>

On clicking Approve Again, a history is displayed as shown below. Clicking OK will approve the data and Cancel will keep the data as is.



Clicking on Duplicate button will mark the data as “Duplicate” and count will be excluded from assigned target. Marking duplicate is useful in case of duplicate uploads by mistake.

First time data and duplicate data can be filtered as shown below.



3.2 Performance Report

The screenshot shows the 'Performance Report' interface. At the top, there are three dropdown menus for 'Select Scheme', 'Select FY', and 'Select Installment', all set to 'Heifer Rearing Scheme', '2018-2019', and 'April-March' respectively. A 'Submit' button is located below these fields. Below the form, there are buttons for 'Excel', 'CSV', 'Print', and 'Show all rows', along with a search bar. The main content is a table with the following data:

SL. No.	Employee Details	Department	Scheme Name	Financial Year	Target	Upload Status	Verification Status	Approval Status	Disapproved
1	Name: ARDD User UserID: ardduser3@gmail.com	Animal Resource Development	Heifer Rearing Scheme	2018-2019	1000	37	25	11	0

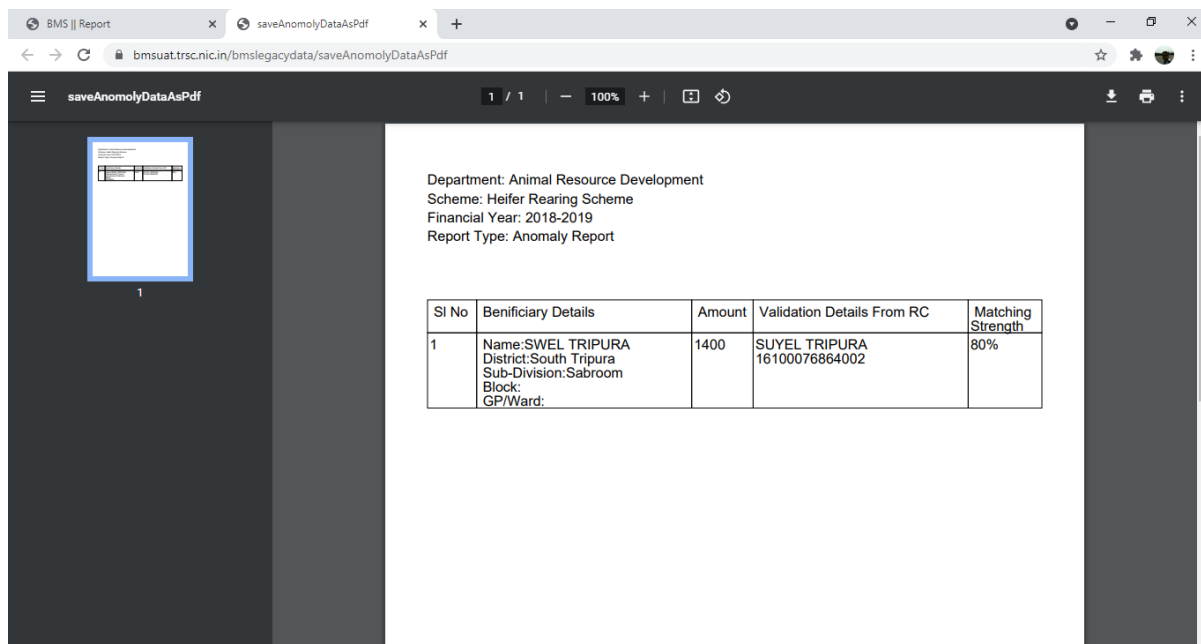
At the bottom of the table, it says 'Showing 1 to 1 of 1 entries' with 'Previous', '1', and 'Next' navigation options.

User wise performance report will show target vs uploads, verification, approval statistics.

3.3 Anomaly Report

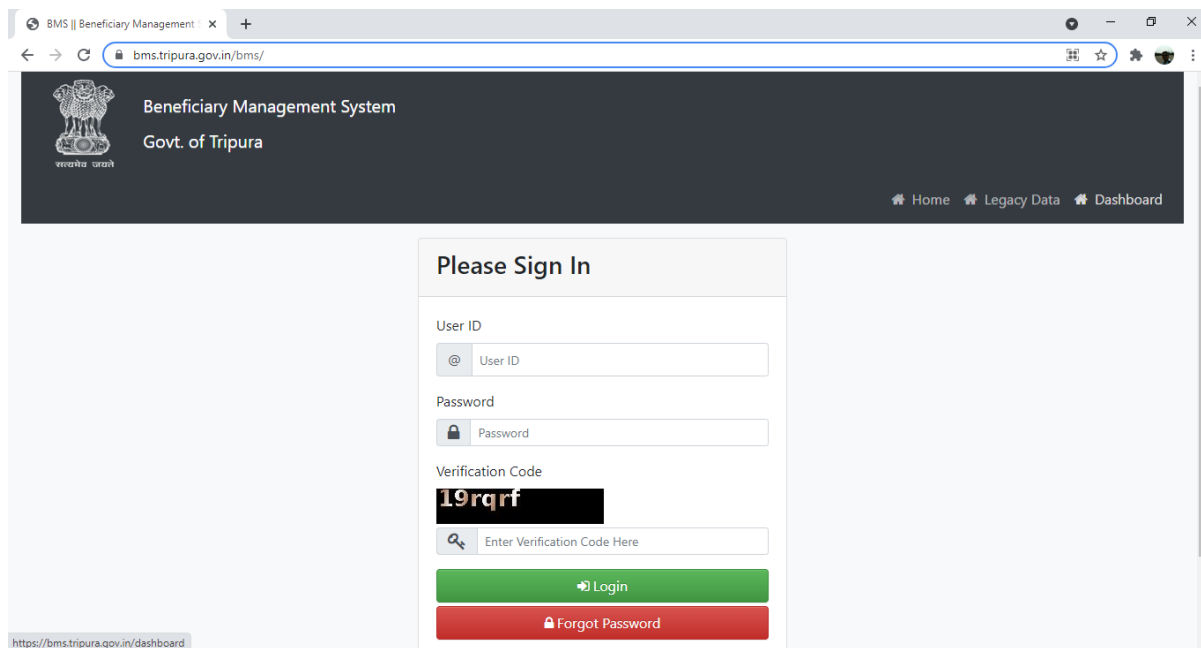
The screenshot shows the 'Anomaly Report' interface. It features a header with the Government of Tripura logo and the text 'Beneficiary Management System (Legacy Data) Govt. of Tripura'. Below the header, it indicates 'Logged in user: ARDD Admin' and provides links for 'Home', 'Change Password', and 'Logout'. The main form includes dropdown menus for 'Select Scheme', 'Select FY', and 'Select Installment', all set to 'Heifer Rearing Scheme', '2018-2019', and 'April-March'. A 'Matching Strength' dropdown menu is open, showing options: '---Please Select---', '90%', '80%', '70%', '60%', '50%', and 'Less Than 50%'.

Anomaly report can be seen by matching strength as PDF.

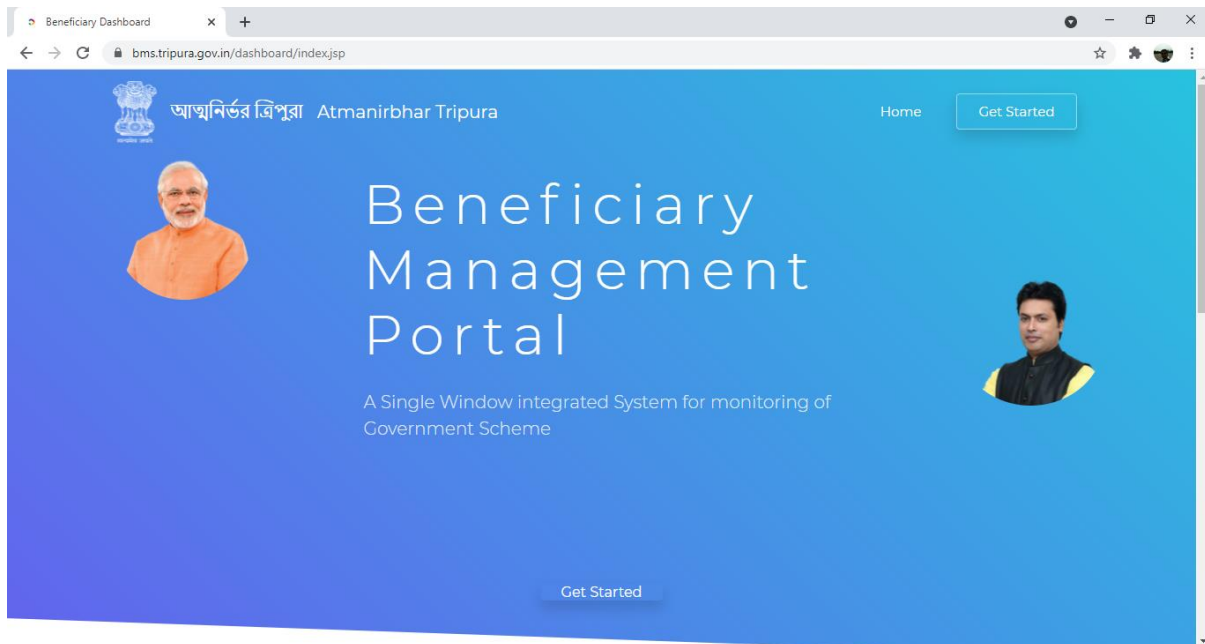


4 Dashboard

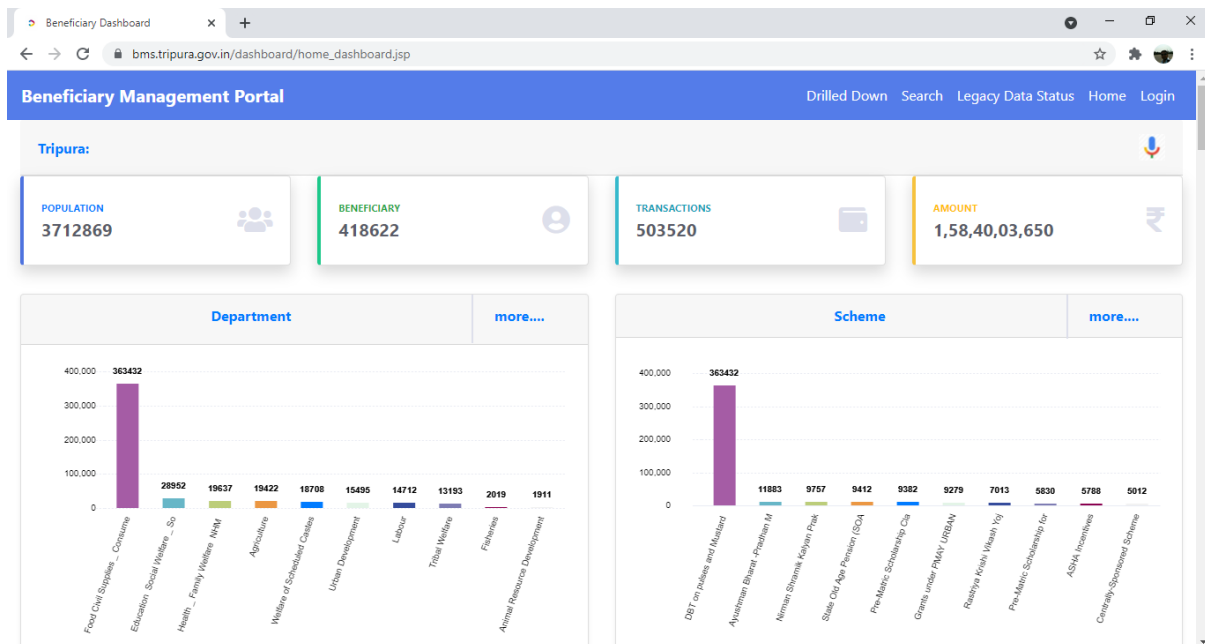
Open BMS production site from a browser. URL: <https://bms.tripura.gov.in>. By default, it will open the login page of BMS Online Payment. On right top corner, there is a link for dashboard. Click on that.



Click on Get Started.



This will open dashboard as shown below. The population count shown on left is the Ration Card population in Tripura. Beneficiary, Transactions and Amount are of BMS i.e., based on the data uploaded and approved by various Departments.



Scrolling down will show scheme wise data and then Department wise data.

Department	Transactions	Amount(Rs.)
Agriculture	19422	16,94,39,269
Animal Resource Development	1911	2,77,18,407
Education Higher	138	28,64,562
Education Social Welfare _ Social Education	28952	2,85,24,950
Education Youth Affairs _ Sports	548	6,58,800
Fisheries	2019	12,52,15,106
Food Civil Supplies _ Consumer Affairs	363432	13,62,87,000
Health _ Family Welfare NHM	19637	24,82,29,183
Industry _ Commerce	1566	20,00,436

On top right corner there is a link for drill down report.

Beneficiary Management Portal Drilled Down Search Legacy Data Status Home Login

Tripura:

POPULATION 3712869	BENEFICIARY 418622	TRANSACTIONS 503520	AMOUNT 1,58,40,03,650
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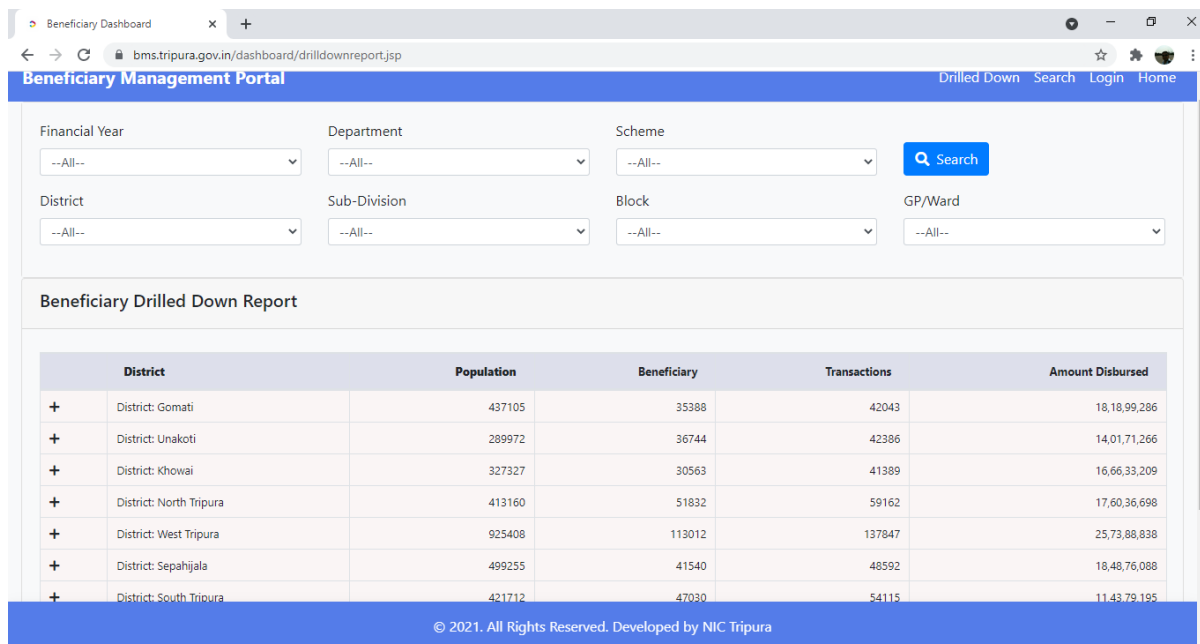
Department [more....](#)

Department	Value
Food Civil Supplies _ Consumer	363432
Education Social Welfare _ Sb	28952
Health _ Family Welfare NHM	19637
Agriculture	19422
Welfare of Schooler Classes	18708
Urban Development	15495
Labour	14712
Tribal Welfare	13193
Fisheries	2019
Animal Resource Development	1911

Scheme [more....](#)

Scheme	Value
DBT on Public and Rural	363432
Ayushman Bharat - Pradhan M	11883
Nirmal Gramak Kalyan Pak	9757
State Old Age Pension (SOA)	9412
Pra-Matric Scholarship Cls	9382
Grants under PMAY (URBAN)	9279
Rashtriya Kisan Vikas Yoj	7013
Pra-Matric Scholarship for	5830
ASHA Incentives	5788
Centrally-Sponsored Scheme	5012

Drill down will show location wise distribution based on the beneficiary address available in Ration Card database. Data can be filtered with Department, scheme, FY etc.



Data can be expanded by clicking the + symbol on left against each district and so on.



Finally, data can be seen at GP level with department wise, FY wise, scheme wise transaction count and amount involved.