

Lr.No/NISG/CBKM/NE/SEP/Batch-1

Date: 23-11-2015

Shri.Puneet Agarwal, IAS
Secretary, IT
Directorate of Information Technology,
Government of Tripura,
ITI Road, Indra Nagar
Agartala-799006
Tripura

Sub: Inviting Nominations for Skill Enhancement Programme (SEP) under the Project "Preparing North East for Digital India"

Ref: Letter from Dr. Ajay Kumar, IAS, Additional Secretary, DeITY (Enclosure -1)

Dear Sir,

As a part of digital India Programme, Department of IT, Govt. of India has initiated Capacity Building training Programmes for "Preparing North East for Digital India". National Institute for Smart Government has been appointed as the implementing agency for conducting all the training programmes under this Project.

Below given is the calendar till 31st March'15

S.No	Programme Name	Duration	From	To	Last date of Nominations	Venue	Target Audience
1	Leadership Skill Enhancement Programme – Batch-1	1 week	14-Dec-15	19-Dec-15	4 th Dec'15	Delhi	Principal Secretary, Secretary, Commissioner, Jt. Secretary, HoDs Or equivalent.
2	Executive Skill Enhancement Programme – Batch-1	3 weeks	04-Jan-16	24-Jan-16	25 th Dec'15	Assam , Gujarat and Andhra Pradesh	Assistant Director, Superintendent, Programmers, Or equivalent.
3	Champion Skill Enhancement Programme – Batch-1	2 weeks	01-Feb-16	13-Feb-16	25 th Jan'15	Assam and Andhra Pradesh	Additional Director, Joint Director Deputy Director Any other equivalent to above mentioned designations.
	Total batches		3				

We thus request to extend full cooperation and support in seeking the Nomination for the above mentioned Programmes. We are looking for Minimum Six Nominations for each Programme mentioned above.

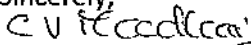
Leadership Skill Enhancement, The first Programme mentioned in the above table is starting from 14th Dec'15. So request you to expedite the Nomination for the first Programme and subsequently for the other two programmes as well as per your convenience.

How to Apply

- Eligible candidates should enroll for the programme online at <http://trms.nisg.org> and signed copy of nomination form along with approval of the Nominating Authority should be uploaded.
- Final selection of candidates for each batch will be made by NeGD/NISG based on the eligibility criteria, nominations received and scheduled dates.
- All communications with regard to status of the nomination whether confirmed, waitlisted or rejected will be done through email.
- NISG/NeGD has the right to cancel/ postpone a training batch or change the batch of a participant as per administrative convenience; however the same will be intimated to the eligible participants at appropriate time

Note: In case if the participants are not able to fill the Nominations online, they may share the nominating authority approval letter and filled nominations form given in Annexure-2 and send it to Narender.dahiya@nisg.org or they may call for any help or queries on the below mentioned Details.

Narender Dahiya, Manager CB &KM
Mobile No: 9290637293

Sincerely,

Dr. C V Madhavi

Enclosures:

Annexure-1 : Letter from Dr. Ajay Kumar, IAS, Additional Secretary, DeITY for Seeking Nominations
Annexure-2: Nomination Form

Copy to:

Ms. Caralyn Khongwar Deshmukh, IAS, Director- CBMC, National e-Governance Division
Mr. Anupam Mazumdar, Head SeMT, Tripura