

**Government of Tripura**  
**Directorate of Skill Development**  
**Department of Industries & Commerce**  
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**Expression of Interest (EOI) for empanelment of suitable Private training partner to conduct Skill Development training programme in Tripura under Directorate of Skill Development, Government of Tripura.**

Tripura Skill Development Mission is an Initiative of the Government of Tripura to enable youths to get employment opportunities in a holistic manner. The mission aims that the youths would be trained for skills as per their capabilities & merit and thereby makes them employable.

Directorate of Skill Development (DSD) was set up under the Department of Industries and Commerce, Government of Tripura, to bring more focus and coordination to the skill development initiatives under Tripura Skill development Mission.

Directorate of Skill Development would be working with a Training Partners (TP) for Skill Development activities across the state of Tripura. To this effect, DSD would like to empanel firms /Organizations having relevant experience in Skill Development Training as per Eligibility and Evaluation criteria. Program quality and implementation will be monitored and evaluated by DSD, as per its Quality Standards and Procedures.

**Interested TPs may submit their EOIs the undersigned below on or before 26th September, 2016 by 16:00 hrs through post along with a Demand Draft of Rs. 1000/- (Rupees One Thousand Only) in favor of "Member Secretary, SOFED" payable at Agartala as non-refundable processing fee. The proposals will be opened at 16:30 hrs on the same day. Late submission will not be entertained.**

The TPs shall be expected to detail the design, organize, conduct and monitor phases of various Training Programs / Modules and provide counseling and placement support to the trainees.

DSD invites Expression of Interest (EOI) from reputed Firms /Organisation for empanelment as Training Partners (TP) fulfilling the criteria as given in Eligibility criteria – category wise to conduct Skill Development Training Programme in Tripura.

The Firms/organizations will be evaluated sector/ trade wise on the basis of documents submitted as per the qualification criteria, field verification of the premises of TP and presentation to the Technical Evaluation Committee(as notified by the state Govt.)for Empanelment. The empanelled Training partners shall be shortlisted as per the requirement of the skill Development Programme of state Govt. and the training partners will be issued Request for Proposal (RFP) and shall be restricted for providing training under that sector/trade only as per the terms and conditions laid down in the RFP document.

DSD reserves the right to shortlist any or all of the applicant TP(s) without assigning any reason whatsoever. DSD reserves the right to postpone or cancel the process or modify the criteria or any guidelines mentioned in the EOI draft at its sole discretion and without assigning any reason.

  
**The Director**

**Skill Development,**

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## **Annexure I:**

### **A. Eligibility criteria**

1. The Institutions/organizations should compulsory be an independent legal entity registered in India as per regulations of the Govt. of India.
2. Private Educational Institutions recognized under Union Grant Commission (UGC), National Council of Vocational Training (NCVT), All India Council of Technical Education (AICTE), Ministry of Human Resource Development (MHRD), Medical Council of India (MCI), Indian Nursing Council and any other similar statutory organizations are eligible.
3. National Skill Development Corporation (NSDC)/Sector Skill Council (SSC) affiliated training providers
4. Training Service Providers –company/firm/organization/Non –Government Organization (NGO)/trust/society/Industry affiliated organizations should fulfill the following criteria
  - a. Atleast three years of experience in providing skill development trainings
  - b. Should have atleast trained 200 candidates in last three years
  - c. Should have conducted training under any skill development related schemes funded by Government of India or state Government of Tripura
  - d. The agencies preferably should follow standard curriculum for the skill training courses as per Modular Employable Scheme (MES)/National Skill Qualification Framework (NSQF) guidelines.
  - e. Should have permanent Infrastructure (or rent/lease for three years) in Tripura
  - f. In case of Non-Governmental Organizations/societies/Industry affiliated organizations should have average annual turnover of Rs. 25 Lakhs (excluding grants/Donations).

### **B. Scope of work and requirements of Training Partner:**

1. Institutions have to follow the course curriculum as per the Modular Employable Skills (MES)-NCVT/ National Occupational Standards (NOS) – National Skill Development Corporation (NSDC).
2. Training Centre preferably should have the stipulated infrastructure (Class room, power, drinking water etc.) and equipment as per Scheme Guidelines i.e. MES/NOS to ensure skilling as per the standards prescribed in the course curriculum/ trade.
3. Trainers/faculty are to be selected/available for the training programme having the pre-requisite qualifications specific to the trade as per Scheme Guidelines i.e. MES/NOS/Course developed by respective Departments (Govt. of Tripura).
4. The TPs shall be expected to detail the design, organize, conduct and monitor phases of various Training Programs / Modules and provide counseling and placement support to the trainees.

### **C. Special Instructions for the interested Organizations**

1. This EOI does not commit DSD to award a contract or to engage in negotiation. This is for empanelment of eligible Training Providers at the state level under the qualified sectors.
2. Interested applicant may furnish their EOI through post by giving all the necessary documents in English as specified in formats provided in the EOI.

3. DSD reserves the right to withdraw or amend this EOI, without assigning any reasons for the same, if DSD determines that such action is in the best interest of the Government of Tripura. DSD undertakes that all the information shared by the applicant will be held in strict confidence and will not be made public unless directed by law.
4. The response submitted to this EOI and all correspondence shall be in English and shall conform to the forms attached. Any interlineations, erasures or over writings shall be valid only if they are initiated by the authorized person signing the EOI.
5. The EOI submitted should be concise and contain only relevant information as required under this document. The applicant submitting the EOI would be responsible for all its expenses, costs and risks incurred towards preparation and submission of the EOI. DSD shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the process.
6. The EOI submitted by the applicant shall remain valid for a period of 90 days after the closing date for submission of EOI prescribed in this document. EOI validity expressed for a period less than 90 days shall be rejected. DSD may solicit the applicants consent for the extension of EOI validity (but without modification in their EOI response).
7. At any time prior to deadline for submission of EOIs, DSD may modify the EOI document. The amended document shall be notified through website: <http://tripura.gov.in> <http://skill.tripura.gov.in/> and such amendments shall be binding on the interested TPs.
8. TPs are advised to study all instructions, forms, requirements and other information in the EOI documents carefully. Submission of proposal shall be deemed to have been done after careful study and examination of the EOI Document with full understanding of its implications.
9. The response to this EOI should be full and complete in all respects. Failure to furnish all information required by EOI documents or submission of EOI not substantially responsive to this document will be at TP's risk and may result in rejection of its submission.
10. EOI documents submitted by TPs will be reviewed by an expert panel constituted for technical purpose by DSD and marks will be given based on the parameters mentioned in evaluation criteria.
11. TPs are to submit both physical as well as soft copy to office of Directorate of Skill Development.
12. All material submitted by TP will become the property of DSD and may be returned completely at its sole discretion.
13. DSD may at its sole discretion and at any time during the evaluation of EOI or post empanelment, disqualify any applicant, if the applicant has
  - a. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements;
  - b. A record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion, financial failures etc. in any of the projects in the preceding three years.
  - c. Submitted an EOI that is not accompanied by required documentation.
  - d. Use of modified formats for submission.
  - e. Failed to provide timely clarification related thereto, when sought.
  - f. Been declared ineligible/blacklisted by State/UT/Central Government or any Public Sector Undertaking under them.
  - g. Been in litigation with any Government agencies/institutions in India
  - h. Made an attempt to influence the evaluation
  - i. Processing fee as Demand Draft not included

